21st CLC
Making the Day School Connection

April 8, 2003

A DPI 21st CLC Training Event

WisLine Web Teleconference

10:00 – 11:30 PM

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21st CLC Making the Day School Connection

Your Host Today

- Presenter –
- Stan Potts –
  - DPI Consultant
  - With Dan Wiltrout and Gary Sumnicht
  - DPI Consultants

Also want to welcome:

Carol McElvain – NCREL

Bev Cann – Madison

Your Host Today

21st CLC Presentation

- As you enter the conference please feel free to announce your State and your name

21st CLC Presentation

Problems/Solutions

- Stick with sound or web access only
- Sign out and try again (close out your web browser)
- Helpline phone: Helpline 800-442-4614
- Send an email to Stan
  - Stan.potts@dpi.state.wi.us
- Call Stan
  - Stan 715 425 3759

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Problems/Solutions

Background Noise

- Please mute your microphone
- Keep the background noise to a minimum
- Cover up your speaker if you are unable to mute
- Please move back from the phone…don't breathe into or near the phone

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Background Noise

Suggestions

- Jump in and ask questions
- Please use the e-version for questions
  - Private responses
- If you cannot gain access to the web based program – please do not disrupt the program – Listen via audio
- The entire program is being archived and will be available for two weeks .. Windows Media format both audio and video
- Available in PDF format also

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Suggestions

Agenda Overview

- Welcome and Introductions
- Overview of the session
- General Discussion – Round robin
  - What is working in your building(s)? Now!
- The role of the teacher, CLC Staff, student, parent and the principal
  - Guest Bev Cann, Madison
- NCREL suggestions

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Agenda Overview

Agenda

- Meeting your objectives/goals
- Special needs students
- Transportation and training
- Coordination of communication with the parent, the teacher, the principal
- Forms/Space organization and usage /policies
- Special Needs Students
- Responding to teacher/principal concerns
- Resources
- Your ideas and adjourn

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Agenda

How would you rate your day school connection?

Polls are closed.

Top Notch.. regular and positive communications	■	10% 2
Not bad – but needs some work	■	42% 8
Really needs some work... but getting there	■	36% 7
Not good – but maybe getting the job done	■	0% 0
Not sure	■	0% 0
don't care	■	0% 0
other	■	10% 2

Status of day school connection

Purpose of Today's Session

- To provide information, ideas and a forum for discussion regarding possible strategies to improve connections between after school programs and the day program.

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Purpose of Today's Session

General Discussion

List of Ideas - Sharing

Wausau – tutoring program

Green Bay – have after school staff sit in on school lunches

Hurley – day school teachers fill out a form for students....
If a child has no homework and gets a pass..... to believe the

Ripon – Give all teachers a listing of the programs at all the sites and
teachers suggest items for students ..

Madison – teachers provide names of students who low in math

Madison has homework folders .....and homework for the week

Make sure to use same language and procedures

Kenosha – have an academic coordinator at each site

Siren – use day time teachers for after school tutoring programs

Wabeno staffs teh afterschool brainworks and a student assistance
program with a team that meets weekly

Milwaukee – select 50 – sites identify students needing help in reading
and math..... helpers hover over the student

Coalition –   Parents
Janesville ....joint training with day staff and training for day staff

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List of Ideas - Sharing

Role of the Teacher – KEY!!!!

- Get to know them!
- Be sure teachers know what is expected of them….
  - Reporting student grades or proficiency
- Invite teachers to observe or participate in your program
- Talk to them often.. Regular communications…
  - Can be email, written, meet at the water cooler etc

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Role of the Teacher ? KEY!!!!

Role of the Teacher

- Homework form (NCREL sample)
  - Who completes
  - What to do if not completed
  - What is important
- Teachers need to know how to find you. – MAKE IT EASY for Teachers..
  - Get back to them right away...
- Try cookies in the lounge once in a while

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Role of the Teacher

Feedback loop

- An established, continuous feedback loop with policies and practices is in place. Teachers refer students for tutoring.

- Tutors meet regularly with classroom teachers to design tutoring plans for students.

- The program staff consults with school staff to develop program plans and activities.
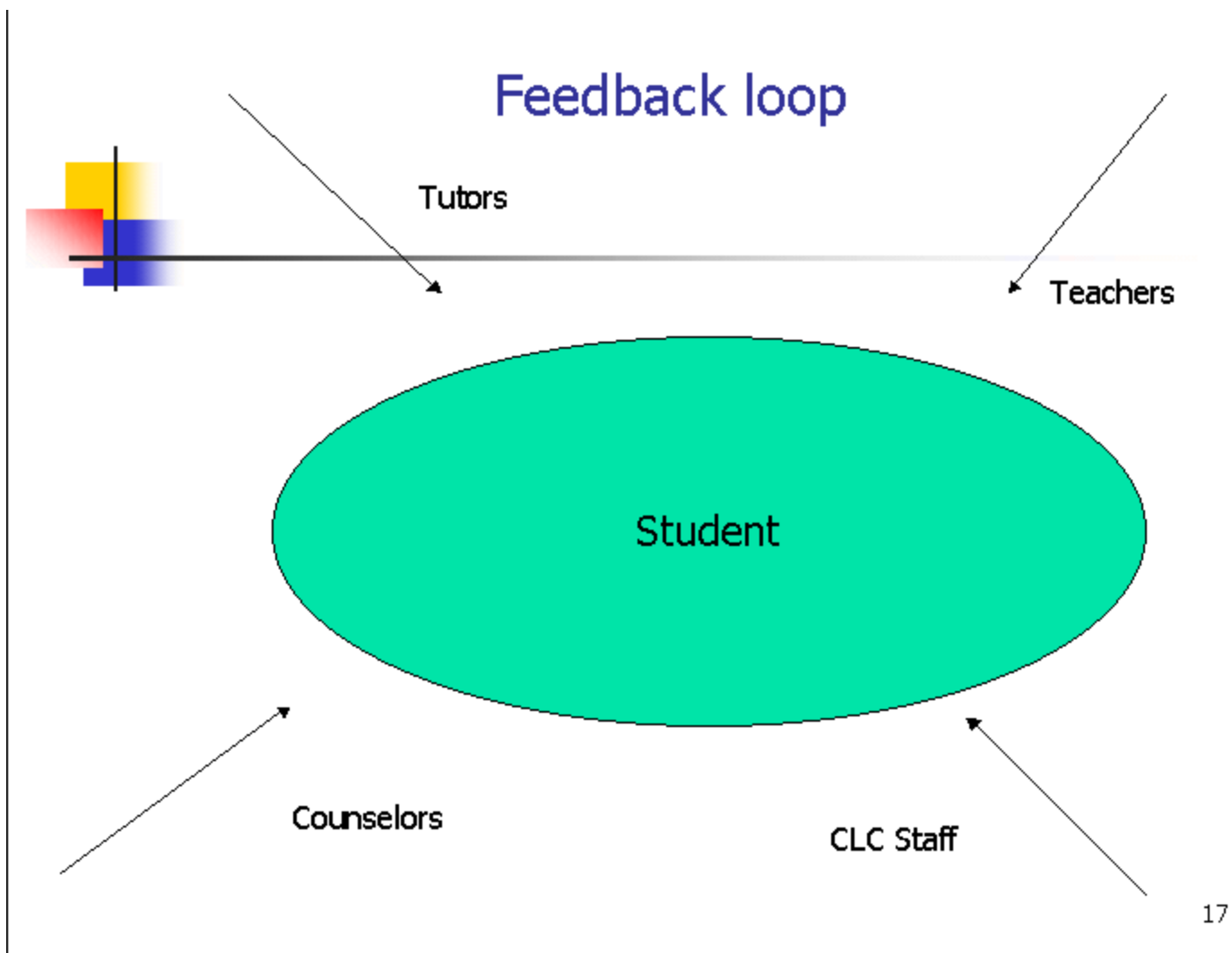
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Feedback loop

Feedback loop

- Support personnel from the school (e.g., counselors, social workers, nurses, deans, etc.) participate in weekly problem-solving meetings with program staff and community agencies to address the needs of at-risk students.

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Feedback loop

Slide 17

Role of the Student

- Communicates what is going on during the day to after school staff
- Responsible for homework form
- Carries the message home
- Alerts after school staff of concerns or changes in the schedule or problems in math or reading etc
- Keep a calendar

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Role of the Student

Students Might

- Design a time management plan
- Complete a interests inventory
- Earn extra credit in topics being taught in the classroom
  - Eg students develop a newspaper that highlights school events

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Students Might

Role of the parent

- Parents insist that time be well structured in the program.
  - Children are never left unattended or without activities to keep them occupied.
  - The program has an established routine so children know what is expected of them at all times.
  - The program staff participates in annual training with the school staff in CPR, basic first aid, etc.
- Communication
- Communication
- Communication
- Do a good job!

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Role of the parent

A Sharing slide

parents

Needs to be on the Principal's radar – using data to help make this

Kenosha – Attendance data base – make available to principal
Kenosha has site action plans and build CLC site plans into the bldg plan

Questions and Comments

Madison – success in helping with student behavior .. working with principal

Carol McElvain from NCREL..
    What
Meets monthly with the principal... with a schedule

Janesville... Principals wrote grants so had a buy in... and have
    an advisory board and a monthly

Parent -- Talked with the public Library ....   resources left in the library

Kenosha – Involved principal in the grant development...
            polled staff and parents over email about issues
            let's staff know how important this is..... !!
Dan – 74% of students reported behavior improvment
    Kenosha – principal spent the first year building relationships
        now has a wonderful program... but

Hurley .. principal suggests students and works with day staff
        So the program will now go to the middle of May
        Siren – was the primary
Milwaukee..... all about communication and relationships   22

Questions and Comments

Welcome Bev Cann

- Bev is the principal at Lowell Elementary School in Madison
- Bev has experience working with after school programs
- She is here today to share some of her experience and to take questions

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Welcome Bev Cann

Bev Cann
Comments

We have recommended with teachers.... students to join the CLC Program ..this is coordindated
with the after school staff

Hold a homework club called Power Brain..... homework is put into a bin..to be collected or direct

Meet one hour two times per week

Read for Life .. title I ..etc
improve reading ..... books on tape etc

Light Span computer program.....

Math club - a Beautiful mind = play math games etc
======
communication is onging about skills and strategies and activities
- talk about specific students to help
Madison...teaching and Learning dept..works with staff.. recomends Math Partners.. trained by day staff in program

Title I staff train CLC staff in the balanced approach to learning....

Help CLC staff use the same terminology..provides continuity and consistancy..in CLC

WOrks with VISTA volunteer.... make sure the Sparkback packs are sent home each week

Reading nights at the Public Library ...eg using a Hmong interprater.... to help

Family Fun Night.. coorindate with Parents.. math a thon and talent show

== enrichment clubs .... ongong.

basket ball team

snack attach group

science clubs

Partnership with Atwood Neighborhood center;s homework club and the Sat drop in program

==

Partnership with SAFE Haven...after school day care

Partnership Leopold Nature Center....

UW Extension food and nutrition program

CLC works with the FAST Programs -

Bev;s suggestions

- must meet at least monthly ..

= this includes the partners

- discuss any issues in common.. such as summer school etc - to communcate with each other issues

- really discuss the extended learning concept.....

- staff saw a need to contact CLC to improve academic achievement ..

program ends in May....

--- Tell us about the Math Partners program = Teaching and Learning

web site online.....

http://www.

how does the academic coordinator work?

works full time.... starts at 10 and stays until 6 pm.

when clc clubs are not meeting she sets up the next set of programs.

....   Staffing the clubs...... through the School Recreation dept...
most are education students..

CLC funding...... what will happen when it is gone??

[Text Slide A]

Role of the Principal

- The buck stops here Leadership
- Using the right vehicle to address issues
- School rule confirmation (handbook)
- Reporting grades/standardized tests etc
- Regular meetings and a method of communicating issues/problems
- School Improvement plan includes after school liaison and discussion

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Role of the Principal

Communicate

- The CLC program coordinator places a schedule of activities in the school office and in school staff mailboxes, holds informal conversations with school staff, and announces program plans at school staff meetings. The program coordinator invites all school staff to offer programs, activities, and suggestions for improvement.

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Communicate

After school rules (guidance)

- The program staff uses the same discipline rules, student code of conduct guidelines, peer mediation, and conflict resolution skills as the regular classroom. The activities and guidelines are part of the daily interaction with students.

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After school rules (guidance)

A Sharing slide

View/Application Share

NCREL Overview

Introduction

- Learning takes place in various formats and designs.

- After-school programs are rich with educational opportunities.

- Programs can make what is learned during the traditional day vibrant and relevant to the lives of children.

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Introduction

Introduction

- Comprehensive programs that are integrated into the regular school program and draw on resources within the community can yield positive outcomes for students and their families.

- Moreover, the process of integration can actually compound the positive results of after-school programs.

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Introduction

Introduction

- High-quality after-school programs seek to create connections with the curriculum and instruction offered by the school during traditional hours.

- **However, they do not duplicate or repeat.**

- When a child gains competence in sports, music, or gardening, the confidence and skills that come from that experience are transferable to academic skills.

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Introduction

Introduction

- High-quality programs stress not only core skills--reading, writing, and math-- but also problem solving, communication, teamwork, perseverance, and conflict resolution.

- Sometimes the learning may be simple but have lifelong benefits--like learning to shake hands and look people in the eye.
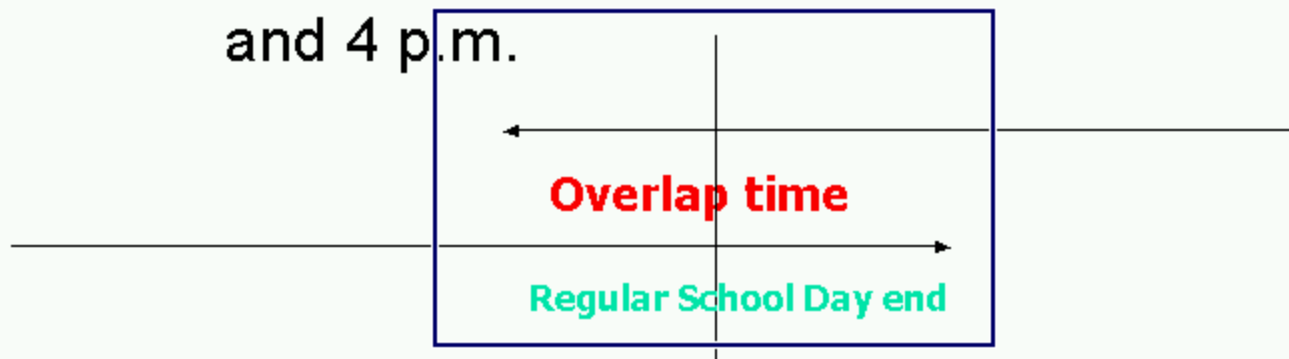
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Introduction

Introduction

- Key to this day school integration is planning and strong relationships between the after-school program management and the teachers and staff working with students between 9 a.m. and 4 p.m.

Overlap time

Regular School Day end

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Introduction

Coordination With the Regular School Day Learning Program and Community Partners

- *Indicator: Comprehensive programs support classroom-based efforts with a strong academic focus for program planning and the delivery of services.*

- *PE example*

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Coordination With the Regular School Day Learning Program and Community Partners

Connect REC & PE

- The program staff works with physical education teachers to stress game rules and the meaning of fair play.
- Students create a game in which someone who is blind could compete with sighted people. Students teach each other how to play the game.
- **Math and Reading** – Compiling stats, writing an article for the school paper, or doing research on the sport

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Connect REC & PE

Some suggestions

- Establish a Homework Help Center
- Students choose from a variety of activities but also involve practice in the basics of math, science, social studies, language arts etc
- Program staff integrates activities that support classroom instruction through an extension and enrichment of classroom experiences

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Some suggestions

Stage 3

- Program decisions are based on data collected from the regular testing program and ongoing needs assessment from regular classroom teachers or administrators
- Target students that are being retained
- Students receive credit for helping in the program
- Hire faculty to serve as a school liaison

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Stage 3

Meeting Your Objectives

- Math, Reading and Language Arts...priority – who knows this best – the student's teacher
- How to measure.. You need the help and cooperation of the principal and the teaching staff..
- **Setting Measurable objectives**
  - Our program will target students not proficient in reading
  - 50% of those students will be reading at grade level by May of 2004

Meeting Your Objectives

Use of Forms

- Field Trips
- Homework helper form
  - Priority and problem areas noted
- Checklist for you and the principal and or the teacher
- Evaluation.. How is it going .. At least once at the end of the year.. DPI form
- Parent form… ask the parents for help to address student learning challenges
- Beyond the Bell

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Use of Forms

Space

- Plan for space use prior to the next year's program
- Be sure all space areas are reserved and on the schedule
- General area vs. special use area
- Use of the outside area.. Don't take for granted
- Classroom teachers participate in choosing which spaces will be used for program activities.

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Space

A Sharing slide

Space

Storage

- .. What to do with stuff when you are not there??
- Locked
- Clean

  Hurley ,,, purchased storage on wheels... can be moved

- Out of site

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Storage

At Risk/Special Needs

- NCREL - suggestions
- *Indicator: Comprehensive programs are designed to meet the needs of students who are most at risk of academic and social failure in a community. Programs operate during the critical hours of need.*

- http://www.ncrel.org/21stcclc/connect/focus.htm

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At Risk/Special Needs

Special Needs Students

- How do the day teachers communicate the needs of special education students
- Extra help – M-team involvement
- Special training for your staff
- Extra equipment ..can you share with OT/PT ??
- IEP – know the students' plan.. Talk to parents..

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Special Needs Students

Special Needs

- The school staff, working with students in "Exceptional Student Education Programs," includes the after-school and extended-hours programs in students' individual educational plans.

- A mental health therapist who works with students during school hours also provides small-group counseling sessions for children with special needs in the after-school program. The therapist participates on the program advisory committee.

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Special Needs

Special Needs

- The program staff makes arrangements for students who are enrolled at other school sites in special education programs to be bussed to their home school so they can participate in the program.
- The school refers students with special needs to participate in the after-school program.
- The local fire department builds a sidewalk in a park nearby to make sure that a student in a wheelchair can participate in all the program activities.

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Special Needs

A Sharing slide

Focus on At Risk students

Training and In-service

- Invite day teachers to your training events
- Offer to help coordinate speakers at the fall or winter day school in-service
- Invite day teachers to provide training for your staff

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Training and In-service

Transportation

- Program planners provide adequate funding for transportation for students who may not be able to participate in program activities because of a lack of transportation.

- Are you sharing buses and other vehicles with the K-12 program?

- What about sports programs?

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Transportation

Recruiting Students

- The day school staff are incredibly important in helping you to identify students needing help in math and reading, especially potential new students after the program has kicked off.

- Teachers need to have an easy way to refer students to your program with confidence that you are able to help them!

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Recruiting Students

Responding to Concerns

- It is up to you to ensure that communication is open and often between the teaching staff and your after school staff
- Respond to concerns that day or sooner
- Don't let problems fester
- Don't wait for the day staff to come to you

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Responding to Concerns

Funding

- The program coordinator has an established relationship with the school district.

- The program staff works with school officials to identify federal, state, and local programs that could be blended or coordinated to maximize resources.

- For example, materials purchased through the Safe and Drug-Free Schools program are used in the after-school program. Matching dollars from business partners are used to draw down additional grant funds. Title I funds are used to hire a parent liaison.

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Funding

A Sharing slide

Funding and evaluation

Resources

- **NCREL -Strengthening Connections**
  - http://www.ncrel.org/21stcclc/connect/
- **Afterschool Alliance**
  - http://afterschoolalliance.org
- **WDPI After school**
  - http://www.dpi.state.wi.us/dpi/dlsea/sspw/clc.html
- **National Institute on Out of School Time**
  - http://www.wellesley.edu/WCW/CRW/SAC/most.html

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Resources

What has worked for you?

- Comments and your ideas to add

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What has worked for you?

QUESTIONS

- Before you exit:
- Save as pdf file
- Be sure to save archive information
- Be sure to complete the poll

Print to PD F   is NOW ON

http://www.ncrel.org/

responding to the No CHild Left Behind standard.....help in this regard

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QUESTIONS

A Sharing slide

[Share A]

Web Slide: http://www.ncrel.org/policy/curve/resource.htm#qk
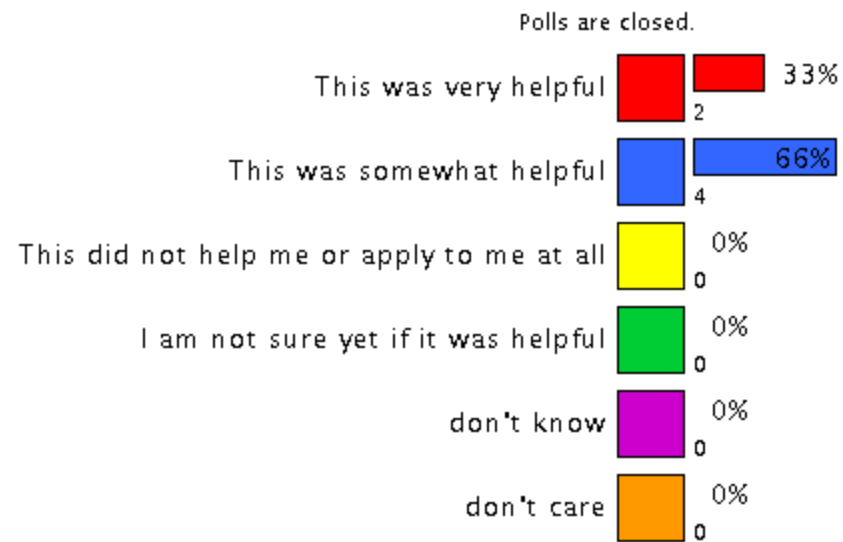
[Web Slide A]

Archive information

- The entire program today has been saved in a Windows Media format…available at this address:
- http://www15.placeware.com/cc/wisline web/view
- Enter Name
- Recording ID: DPI-030408
- This is good for two weeks.

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Archive information

Civic Ed