

## Healthy Schools Program Website: Step-by-Step Guide

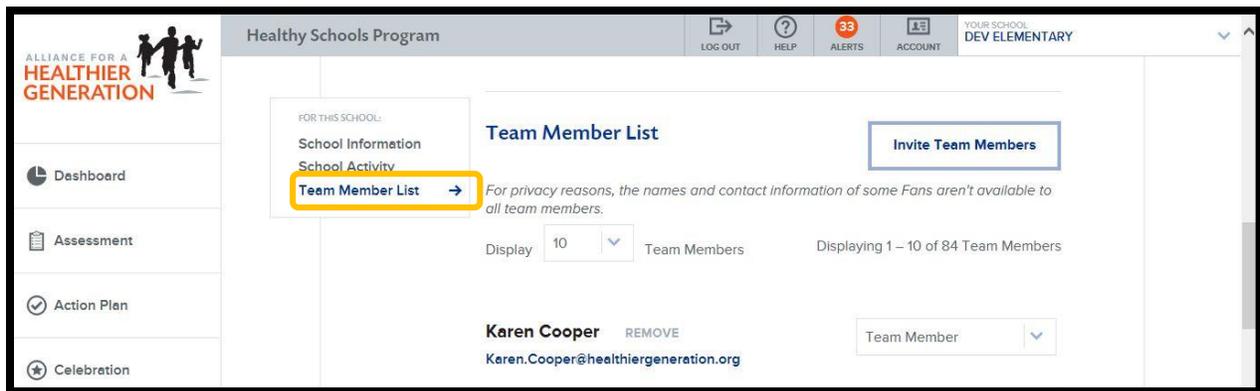
### How To: Manage Your Team

#### View a list of your team members

1. [Log In.](#)
2. Click the button **School & Team Details**.



3. Scroll down to the **Team Member List**.



### Approve or Deny Team Access Request

1. You will receive an email including a link when a member has requested access to your team.
2. Click the link and log into the website.
3. This will bring you to the **School & Team Details** page where you may approve or deny this access request.

## How To: Manage Your Team

### Remove members on your team

1. [Log In.](#)
2. Click the button **School & Team Details.**
3. Scroll down to the Team Member's name and click **REMOVE.**

### Team Member List

[Invite Team Members](#)

*For privacy reasons, the names and contact information of some Fans aren't available to all team members.*

Display  Team Members Displaying 1 – 10 of 84 Team Members

<b>Karen Cooper</b>	<b>REMOVE</b>	Team Member
<a href="mailto:Karen.Cooper@healthiergeneration.org">Karen.Cooper@healthiergeneration.org</a>		