

Application Checklist for Upgrading from OOS1 to Provisional License

- READ THE APPLICATION DIRECTIONS: <https://dpi.wi.gov/tepd/elo/oos/upgrade-to-prv>
- If required, have you submitted your fingerprints through Fieldprint?
- If required, have you scanned any documentation to upload into the Conduct and Competency questionnaire?
- Have you collected and scanned one or more of the following documents into files that are 2MB or smaller? Refer to the letter sent to you upon issuance of your 1-year License with Stipulations to see what documentation you must submit with this application. Commonly required documents include:
 - Score report for the WI Content Knowledge Exam Praxis II/ACFTL OR
 - Score report for Foundations of Reading Test (FORT) with a score of 240 or better OR
 - Score report for edTPA
 - If you have also completed your statutory stipulations you may upload those documents in addition to one or more of the documents outlined above
- Have you created a WAMS ID through the WAMS Self-Registration?
- Have you Onboarded and found your licenses?
- Do you have a credit card or pre-paid credit card to complete online payment?

WHEN YOU CAN CHECK OFF EVERY BOX, YOU ARE READY TO SUBMIT YOUR APPLICATION. YOU WILL RECEIVE AN EMAIL NOTIFICATION ONCE THE PROCESSING IS COMPLETED, AT WHICH TIME YOU MAY LOG BACK IN TO PRINT A COPY OF YOUR LICENSE. DPI NO LONGER MAILES OUT LICENSE CERTIFICATES.

APPLICATIONS SHOWN BELOW ARE FOUND ON THE ELO QUICK START MENU

Apply for a License

Are you a recent graduate, have completed a new approved program, or passed a Wisconsin content test to add a teaching subject to your license? Thinking about moving to Wisconsin and becoming an educator? Apply for a license below.

1-Teacher Category

A-Teacher (including 5-Year Sub) [T001]

Teacher: Request Upgrade from 1-year to Provisional License - Out of State Program [1225] **Go!**

Apply for a License

Are you a recent graduate, have completed a new approved program, or passed a Wisconsin content test to add a teaching subject to your license? Thinking about moving to Wisconsin and becoming an educator? Apply for a license below.

3-Pupil Services Category

A-Pupil Services [P001]

Pupil Services: Request Upgrade from 1-year to Provisional License - Out of State Program [1225] **Go!**

Apply for a License

Are you a recent graduate, have completed a new approved program, or passed a Wisconsin content test to add a teaching subject to your license? Thinking about moving to Wisconsin and becoming an educator? Apply for a license below.

2-Administrator Category

A-Administrator (e.g. Superintendent, Principal, etc.) [A001]

Administrator: Request Upgrade from 1-year to Provisional License - Out of State Program [1225] **Go!**