

# Title I Carryover Provisions

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Title I allocations are aligned to the state's fiscal year. This means the obligation period for Title I begins July 1 and ends June 30. Grant funds not spent within the fiscal year awarded may be carried over into the next fiscal year. However, the amount that can be carried over depends on the size of the Local Education Agency's (LEA) allocation. See Table A:

**Table A**

LEAs with Allocations* Less than \$50,000	LEAs with Allocations* Greater than \$50,000
<ul style="list-style-type: none"><li>• May carryover unobligated funds without limitation.</li></ul>	<ul style="list-style-type: none"><li>• May carryover 15 percent of the unobligated funds into the succeeding fiscal year.</li><li>• Must apply for a waiver to carryover more than 15 percent of the total allocation. This is only allowed once every three years.</li></ul>

*\*It is important to note that the carryover limit is based off the LEA's Title I-A allocation amount, including the share for private school equitable participation, plus funds transferred from Title II-A and Title IV-A.*

DPI does not calculate carryover until fall because the Tidings Period allows LEAs to use their remaining 2017-18 funds through September 30. The process for districts to use 2017-18 funds between July 1, 2018 and September 30, 2018 is listed below. The process is slightly complicated because it crosses over two fiscal years and two grant periods. Please contact [Ryan Egan](#), Title I Accountant at (608) 266-1723 if you have questions.

The district should:

1. Submit a final claim for the 2017-18 grant with an end date of June 30. This should reflect the expenses of any property received or services rendered through June 30, as well as obligations made before June 30 and liquidated prior to filing the claim.
2. Enter the district's estimated carryover amount in the 2018-19 grant application (even if it is over the 15 percent limit).
3. Enter the budget items for grant activities expected to be obligated/liquidated between July 1 and September 30 in the 2018-19 grant application.
4. Submit the 2018-19 grant application.
5. Work with district's [Title I education consultant](#) at DPI to approve grant application.
6. Complete grant activities between July 1 and September 30.
7. Submit a claim in the 2018-19 application with a September 30 end date for grant activities completed/liquidated between July 1 and September 30. **Deadline is October 15.**
8. Apply for a waiver if notified by DPI that 15 percent carryover limit has been exceeded.

Any 2018-19 claims paid for activities between July 1 and September 30, and submitted to DPI by October 15, will be charged against prior-year funds first, to reduce amounts that are in excess of the carryover limitation.

DPI will post the final carryover in the application once this process is complete. The final carryover will include the amount of the claim with a September 30 deadline, plus any remaining carryover not spent between July 1 and September 30.