

WI Early Literacy Curriculum Council (ELCC)

Thursday, November 14, 2023 | 4:00-6:00 PM

MINUTES

Virtual Meeting: Zoom Meeting [Recording Link](#)

Call to Order - Vice Chairperson Amy McGovern called the meeting to order at approximately 4:00 pm.

Attendance - Quorum was present.

Council Members:

Present: Amy McGovern (Vice Chairperson), Katie Kasubaski (Secretary), Megan Dixon, Nancy Dressel Kari Flitz, Itzel Galindo, Joe Garza, Bill Hughes, and Holly Prast

Absent:

Department of Instruction Staff: Laura Adams, Ben Jones, and Tari Raatz

Approval of the Agenda -Vice Chairperson

Motion: Joe Garza motioned to approve the agenda. Bill Hughes seconded the motion.

The motion was carried unanimously 9-0.

Secretary Update -Secretary

The WI DPI will keep the official ELCC records on their website for the council.

Approval of Minutes - Vice Chairperson

The minutes for the December 5, 2023 meeting will be approved at the December 21, 2023 meeting.

DPI Updates - Laura Adams

The ELCC records will be stored on the Wisconsin Reads website including meeting minutes, agendas and recording links. The vendor submission portal is up and running, and two publishers have submitted materials. A third publisher is working on the self-assessment and has sent materials. Members discussed whether vendors should submit materials if there is an existing agreement between vendors and whether schools could submit materials or if material needed to come from vendors. Partial grant funding for materials as well as whether the council needs to evaluate all materials submitted was discussed. Ben Jones, DPI legal counsel, relayed that all materials need to be evaluated in the same way.

Original Motion: Amy McGovern motioned to accept a single rubric submission from two vendors that intentionally align to complete the full rubric: e.g. (company A) Foundational Skills strand and (company B) Knowledge Building strand.

1st Amendment: Holly Prast motioned to change “two” to “multiple. Nancy Dressel seconded the motion. **The motion failed 4-5.** Requested roll call vote. (Yes: Megan Dixon, Nancy Dressel, Kari Flitz, Holly Prast; No: Itzel Galindo, Joe Garza, Bill Hughes, Katie Kasubaski, Amy McGovern)

2nd Amendment: Amy McGovern motioned to change “two” to “up to three”. Nancy Dressel seconded the motion. **The motion was carried 8-1.** Requested roll call vote. (Yes: Megan Dixon, Nancy Dressel, Kari Flitz, Itzel Galindo, Bill Hughes, Katie Kasubaski, Holly Prast; No: Joe Garza)

Motion with amendment: Motion to accept a single rubric submission from up to three vendors that intentionally align to complete the full rubric: e.g. (company A) Foundational Skills strand and (company B) Knowledge Building strand. **The motion was carried 8-1.** Requested roll call vote. (Yes: Megan Dixon, Nancy Dressel, Kari Flitz, Itzel Galindo, Bill Hughes, Katie Kasubaski, Holly Prast; No: Joe Garza)

Council members asked questions about the Office of Literacy Director position. There is no license requirement, but candidates must demonstrate the expertise outlined in ACT 20 including expertise and leadership in an educational setting as well as knowledge in grant management. Filling this position is a priority for DPI staff. The council discussed meeting with potential candidates.

Early Literacy Curriculum and Instructional Materials Criteria for 2024-2025 - Vice Chairperson

Council members discussed background knowledge and how to begin the evaluation process. Suggested ways to begin the process included using the scope and sequence or program guide, standards alignment and self-evaluations rubrics. Members discussed an in-person meeting to review hardcopies of materials in January, and evaluating materials from publishers who do not provide materials for all grades from K to 3rd grade.

Motion: Amy McGovern motioned to meet on January 12 and January 20 from 9am-4pm. Joe Garza seconded the motion.

The motion was carried unanimously 9-0.

Motion: Amy McGovern motioned to accept curricular materials from a single vendor that provides materials for K-2 that meets the rubric criteria. Nancy Dressel seconded the motion.

The motion was carried unanimously 9-0.

Council Updates - Vice Chairperson

Members discussed future meeting dates and time.

Motion: Nancy Dressel motioned that the meeting time for future meetings will be from 4:00-6:00 pm. Joe Garza seconded the motion.

The motion was carried unanimously 9-0.

Adjournment - The meeting was adjourned at approximately 6:04 pm.