### LunchTool: Family Letter Template

*Print on district letterhead*

[Date]

Dear [District Name] Families,

At [District Name], we participate in the National School Lunch Program. This means that our school lunches offer well-balanced meals that always include protein, whole grain, milk, fruit, and vegetables.

Our school meals are both healthy and delicious. [Optional: insert sentence about new meals being offered or exciting new things you are doing related to the meal program.] When students eat a healthy lunch, they are better prepared to learn throughout the day. Some of our menu items include [menu item names]. In addition, our school lunches are affordable at $[price] for [audience: elementary, middle, or high school] students.

We would like to invite you to visit and have lunch with your student sometime during this school year. Adult meals cost $[price]. Our lunch menu is attached with this letter. Menus and nutrition information are always posted on our district website.

Please contact me with any questions at [your work phone number] or email me at [your work email address].

Sincerely,

[Your Name]

[Your Title]

[District Name]