

Career Education Data Reporting 2019-20

Certified and Non-Certified Career Education Programs



Certified and non-certified career education programs are required for Career Education data reporting, which consists of Career and Technical Education (CTE) and College and Career Readiness (CCR). This guide outlines the program types and program names that must be submitted to DPI in order to capture student participation in these programs. In addition, this guide provides each program name definition in order to assist with accurate data reporting and understanding of these programs.

Program Type	Program Name	Definition	Notes
Certified Career Education Program	Youth Apprenticeship	Youth Apprenticeship (YA) is a statewide work-based learning program designed for high school students who want hands-on learning in an occupational area at a worksite along with related technical classroom instruction. YA is a one or two year elective program that combines academic and technical instruction with mentored on-the-job learning in technical skills aligned to industry standards for a minimum of 450 hours per year. It is managed at the state level by the Department of Workforce Development (DWD) through regional consortiums.	Refers to the work-place experience of the Youth Apprenticeship and not the related instructional courses. Can be submitted at the course level or student level.
Certified Career Education Program	State Co-op Education Skill Standards--DPI Occupational	State Skill Standards Co-Op is a statewide work-based learning program designed for high school students who want hands-on learning in an occupational area at a worksite along with CTE related technical classroom instruction. Skills Co-Op is a one-year elective program that combines academic and technical instruction taught by an CTE occupationally licensed teacher with mentored on-the-job learning in academic and technical skills aligned to industry standards for a minimum of 480 hours. It is managed at the state level by the Department of Public Instruction (DPI) through school districts.	Refers to the work-place experience of the State Skills Co-Op and not the related instructional courses. Can be submitted at the course level or student level.
Certified Career Education Program	State Co-op Education Skills Standards--DPI Youth Leadership	Wisconsin's Youth Leadership Certificate is a statewide program that fosters a student's mastery and exhibition of leadership skills valued by employers, communities, and organizations. The certificate allows: <ol style="list-style-type: none"> 1. Students to document their leadership skills and service hours 2. Employers and community organizations to assess the skills necessary for success, and 3. Educators to customize instruction and experiences in order to help students acquire valuable leadership skills. The Youth Leadership Certificate consists of the following components: <ol style="list-style-type: none"> 1. Reinforcing 21st Century Skills in the form of collaboration, creativity, communication, and critical thinking skills in Leadership Skills and Attitudes and 2. Completion of 90 leadership or service hours. 	Refers to the work-place experience of the State Skills Co-Op and not the related instructional courses. Can be submitted at the course level or student level.
Certified Career Education Program	State Co-op Education Skill Standards--DPI Employability Skills	Wisconsin's Employability Skills Certificate is a statewide work-based learning program that fosters student mastery of employability skills valued by employers, helps students explore career interests, and provides a state credential of student mastery. The Employability Skills Certificate Program achieves this by reinforcing 21st Century Skills in personal work habits and attitudes, establishing career and planning, and requiring a completion of 90 on-the-job work hours. In all, the program allows: <ol style="list-style-type: none"> 1. Students to document their employability skills, 2. Employers to assess the skills they are looking for in quality employees, 	Refers to the work-place experience of the State Skills Co-Op and not the related instructional courses. Can be submitted at the course level or student level.

		3. Educators to customize instruction to help learners to acquire skills that today's workplace requires.	
Certified Career Education Program	IRC State Approved WTCS--Embedded Technical Diploma	A series of dual enrollment courses, that result in a completed local technical college embedded technical diploma. These are only considered Industry Recognized Credentials if they have been State-Approved by the Wisconsin Technical College System Office. Verify state-approval status with the local technical college.	DPI recommends submitting at a student level.
Certified Career Education Program	IRC State Approved WTCS--Technical Diploma	A series of dual enrollment courses, that result in a completed local technical college technical diploma. These are only considered Industry Recognized Credentials if they have been State-Approved by the Wisconsin Technical College System Office. Verify state-approval status with the local technical college	DPI recommends submitting at a student level.
Certified Career Education Program	IRC State Approved WTCS--Associates	A series of dual enrollment courses, that result in a completed local technical college Associate Degree. These are only considered Industry Recognized Credentials if they have been State-Approved by the Wisconsin Technical College System Office. Verify state-approval status with the local technical college.	DPI recommends submitting at a student level.
Certified Career Education Program	IRC State Approved Business & Industry	Industry Recognized Credentials that have been determined to meet minimum criteria for CTE incentive grant funding earned through business and industry credentialing agencies, associations, or licensing agencies. See the current State-Approved list maintained by the Department of Workforce Development (DWD).	DPI recommends submitting at a student level.
Certified Career Education Program	IRC--Not State Approved	Industry Recognized Certifications earned by students that are not currently eligible for incentive grant funding on the current State-Approved list maintained by the Department of Workforce Development (DWD).	DPI recommends submitting at a student level.
Non-Certified Career Education Program	Local Co-op	A school supervised work-based learning program defined in a local written cooperative education/work-based learning agreement between the school and an employer wherein the student takes academic courses and related technical instruction in conjunction with a job in any occupational field. The instruction must be planned and supervised by the school and the employer so that each directly contributes to the student's education and employability. Students are required to be paid.	Can be submitted at the course level or student level.
Non-Certified Career Education Program	Supervised Occupational Experience	Supervised Occupational Experiences are on-the-job experiences designed to give the student knowledge of the skills required of an occupation under the direction of an employer, a training sponsor, and/or a teacher-coordinator. This may include any Supervised Agricultural Experiences. The supervised occupational experience does not meet the criterion of a Local Co-op.	Can be submitted at the course level or student level.
Non-Certified Career Education Program	Simulation	A school supervised work-based learning program that is conducted in a simulated environment at an educational institution to foster in depth, firsthand engagement with the tasks required in a given career field, that are aligned to curriculum and instruction.	Can be submitted at the course level or student level.
Non-Certified Career Education Program	Internship	A school supervised work-based learning program where the student is placed with an employer for a specific period of time to learn about a particular industry or occupation. The student may or may not be paid. Work activities are performed by students as an extension of their academic programs. The training is academically oriented for the benefit of the student, and no employer-employee relationship exists.	Can be submitted at the course level or student level.
Non-Certified Career Education Program	School-based Enterprise	A school-based enterprise (SBE) is an entrepreneurial operation in a school setting that provides goods and services to meet the needs of the market. SBEs are managed and operated by students as hands-on-learning laboratories that integrate National Curriculum Standards in Marketing, Finance, Hospitality, or Management.	Can be submitted at the course level or student level.