WISEdata Portal: Not All Errors are Equal

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Goals for this session

- Snapshots & helping you to prioritize fixing your data
- Common Errors and Warnings
- Requested Errors and Warnings
- Q&A?

Spring Snapshot

DPI will conduct a student Demographic Snapshot Tuesday, May 23, 2023.

These demographics are captured on the snapshot date and used in assessment data reporting for the State Accountability Report Cards, Indicator 3 for children with disabilities, federal consolidated state performance reports (CSPR), and ESSA federal Accountability Indicators.

- Migrant Status, English Language Learner, Homeless, and Parent in the Military are required for public LEAs only.
- Race/Ethnicity, Gender, Grade Level, Disability Status, Economically Disadvantaged Status, and Food Services Eligibility.

Spring Snapshot

Here are some data elements not collected in the Snapshot that can be set aside until after your snapshot data is complete

- Roster data
- Discipline
- Attendance
- Prior year data

December Snapshot

The student Snapshot will occur Tuesday, December 5, 2023.

- 2022-23 Year End Attendance, Discipline, Completion, Roster, Career Education
- 2023-24 Third Friday of September Enrollment
- 2023-24 October 1 Child Count of students with disabilities
- 2023-24 High School Graduation Requirements (Graduation Plan)
- 2023-24 Digital Equity data (Not required strongly recommended)
- Race/Ethnicity, Gender, Grade Level, Disability Status, Economically Disadvantaged Status, and Food Services Eligibility.
- Migrant Status, English Language Learner, Homeless, and Parent in the Military are required for public LEAs only.

December Snapshot

Here are some data elements not collected in the Snapshot that can be set aside until after your snapshot data is complete

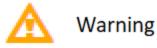
- Prior year count inclusion TFS & Oct 1 values
- Current year Roster, Attendance & Discipline
- Using the next December (2023) Snapshot as an example, ALL 21-22
 validations messages, as this data year is only open in WISEdata for you
 to review dropouts.

Validation Messages

There are three types of Validation Messages. They should all be corrected, however it's a good idea to start with the most severe first.







Troubleshooting Validation Messages

WISEdata - Home

- Validation Message Summary
- Data Pipeline Status
- Level 1 Errors (errors stopping data flowing from your vender to WISEdata, errors in your vendor)

WISEdata - Validation Messages

- Validation Category
- Aging Column
- o Tags

Common Errors and Warnings

- Error Text: Non-primary coursework enrollment exists but primary enrollment is missing. Coursework and demographics for this student will not be reported. Your school has submitted a non-primary enrollment with the enrollment type of coursework. No primary enrollment exists for this student. Verify the non-primary enrollment status. If correct, work with the School District responsible for providing primary education services; that district must submit a primary enrollment for this student.
- How to Fix: Verify the student's enrollment status to ensure that they
 should be submitted as a non-primary enrollment at your school. If that
 status is correct, contact the LEA where the student received primary
 education services and ensure that they submit a primary enrollment
 for the student.

Primary and Non-Primary Enrollments

- Primary: school of attendance
- Parent Placed Private (PPP): student with an IEP, may have a Primary & non-Primary enrollment
- Coursework: students is taking courses at another location other than primary school, always have a Primary & non-Primary enrollment

Coursework Non-Primary Enrollments

- Coursework non-Primary enrollments should include only roster information.
- Attendance, discipline, graduation, and program data from the non-Primary school must be communicated to and submitted to WISEdata by the school of Primary enrollment.

Coursework Non-Primary Enrollments

When do you use Coursework enrollment?

- Student takes classes at more than one school in your district
- Student from another public district takes class(es) at your district

Coursework Non-Primary Enrollments

When do you NOT use Coursework enrollment?

- Student from a private school takes class(es) at your district
- Student being home schooled takes class(es) at your district

The error could throw if:

- You submitted a Coursework enrollment, but the primary district has not yet submitted their enrollment. The error will clear when they submit the primary enrollment.
- You submitted a Coursework enrollment, but you haven't yet submitted the primary enrollment. The error will clear when you submit the primary enrollment.
- You submitted a Coursework enrollment when you shouldn't have (for a private school or home school student, for example).
- You accidentally submitted the wrong non-Primary enrollment type (you intended it to be PPP, for example).

- **Error Text:** The submitted SEOA ELP Code of 7 indicates the student was never an EL, but the student took the ACCESS for ELLs test in the immediately prior school year.
- How to Fix: First check to see if the student was an English learner (EL) who took the ACCESS for ELLs test in the prior school year, even if it was during an enrollment at another school/district. It is likely the student was tested at his or her school of prior enrollment and did not alert you as the new, current school of EL status.
 - If you discover the student was an EL but is now fully proficient, modify the English Language Proficiency Code (ELP Code) to ELP Code 6 to reflect being a former EL and now proficient.
 - However, if after some research, you discover the student really wasn't even an
 EL, then you may leave the ELP Code 7 and acknowledge the warning.



Data Element	Value						
WISEdata data element values only (WISEid system values not presented)							
Birth City							
Birth State							
Birth Country	Afghanistan						
Multiple Birth Status	False						
Date Entered US							
Visas							

Data Element	Value
WISEdata data element values only (WISEid system values not presented)	
Name Suffix	
Other Names	
ACCESS for ELLs**	3.1
WISEid Gender	Male
WISEid Race	White

Hints:

 View the prior year's ACCESS score on the WISEdata student detail Demographics tab, or use the WISEdash For Districts student profile

- The ELP code submitted should be equal to the ACCESS score, dropping the decimals (ex: ACCESS score 3.2 = ELP code 3)
- If a parent refuses ELL services for their child submit "No ESL No ESL program available" as the language program service, but still enter the appropriate ELP code

- **Error Text:** The SEOA ELP Code does not align to the ACCESS for ELLs Overall Composite Proficiency Level from the immediately prior school year. The Overall Composite Proficiency Level is between 1.0 and 4.4, but the ELP Code does not equal the digit to the left of the decimal of the Overall Composite Proficiency Level. The Overall Composite Proficiency Level is determined by the prior year administration of the DPI-approved ACCESS for ELLs test, regardless of which district, local educational agency, or Choice school in which the test was administered. Correct the ELP Code in your SIS to match the truncated ACCESS for ELLs Overall Composite Proficiency Level from the immediately prior school year.
- How to Fix: Review the student's ELP code to make sure it matches up with the corresponding Composite Proficiency Level from the prior school year once rounded to the lowest whole number.



Validation Messages

• ① Error 6777 Q - The submitted English Language Proficiency Code (ELP Code) does not align to the ACCESS for ELLs Composite Proficiency Level from the immediately prior school year. Composite Proficiency Level is between 1.0 and 4.4, but the ELP Code does not equal the digit to the left of the decimal of the Composite Proficiency Level. ①

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Data Element	Value						
WISEdata data element values only (WISEid system values not presented)							
Birth City							
Birth State							
Birth Country	Afghanistan						
Multiple Birth Status	False						
Date Entered US							
Visas							

Data Element	Value
WISEdata data element values only (WISEid system values not presented)	
Name Suffix	
Other Names	
ACCESS for ELLs**	3.1
WISEid Gender	Male
WISEid Race	White

Overall Composite Proficiency Level (Prior Year)		2.0- 2.9	3.0- 3.9	4.0- 4.4	4.5- 4.9	5.0- 5.9	6
ELP Code (Current Year)	1	2	3	4	4 or 6	6	6

Message: Special Education record (SSEPA) ends before enrollment. If the Student is Continuing in Special Education (Reason Exited Special Education = C), fix the error by sending another SSEPA. If the student is exiting the district (Reason Exited Special Education = E) and SSEPA ends before enrollment, fix the error verify by extending the SSEPA End Date to match the Enrollment End Date. If the Reason Exited Special Education is unknown (sent as blank/null), send the appropriate Reason Exited Special Education and either send another SSEPA or extend the SSEPA End Date to match the **Enrollment End Date.**

- How to Fix: This error appears when a student's special education record (sSEPA) has an end date before the student's enrollment end date. To fix the issue, refer to the student's Reason Exited Special Education to determine if the student is continuing in special education, exiting the district, or exiting special education for another reason.
- If the student is continuing in special education, correct this error by submitting a new sSEPA record for their continued special education.
- If the student is exiting the district, update the end date of the student's sSEPA record to match the student's enrollment end date.
- If the Reason Exited Special Education is unknown (sent as blank/null), send the appropriate Reason Exited Special Education and if continuing, send another SSEPA or if exiting, extend the SSEPA End Date to match the Enrollment End Date.



al Education 🚃							
istrict / Agency	Submitting School	Begin Date	End Date	IEPBeginDate	IEPEndDate	Included in 3rd Fri Sept count	Included in Oct 1st Child Count
School District	Hi	06/04/2021	06/04/2021	06/04/2021	06/04/2021	False	False
School District	Hi	03/24/2021	06/03/2021	03/24/2021	06/03/2021	False	False
School District	Hi	12/03/2020	03/23/2021	12/03/2020	03/23/2021	False	False
School District	Hi	09/01/2020	12/02/2020	02/07/2020	12/02/2020	True	True
	School District School District	School District Hi School District Hi School District Hi	School District Hi 03/24/2021 School District Hi 03/24/2021 School District Hi 12/03/2020	School District	School District	School District	School District

Special Education Ed-Fi API View

It is especially important to resolve this error for high school graduates, because:

 If the sSEPA record ends before the enrollment record with HSC then the student will NOT be reported as a special ed graduate!

Special Education Exit Reason is blank when an sSEPA End Date has been set.

LONG TEXT: Special Education Exit Reason is blank when a student Special Education Program Association (sSEPA) End Date has been set. Either update the sSEPA to add the appropriate Special Education Exit Reason or update the sSEPA to remove the sSEPA End Date.

sSEPA Reason Exited

Code	Short Description
С	Continuing in Special Education
R	Revoked consent for special education services
т	Transferred to regular education
E	Exited district due to enrollment exit code

 If a student leaves your district, remember to use "E" (not "C")

- **SHORT TEXT:** CareerPathwayType is missing for a 'CTE' course.
- LONG TEXT: CareerPathwayType' is missing for a 'CTE' course.
 CareerPathwayType should be identified and submitted for every CTE course offered by the district. We recommend middle school to not use CTE Roster codes but If a middle school chooses to offer a CTE course then it is responsible to submit CareerPathwayType associated with the course.

Career Pathway Type

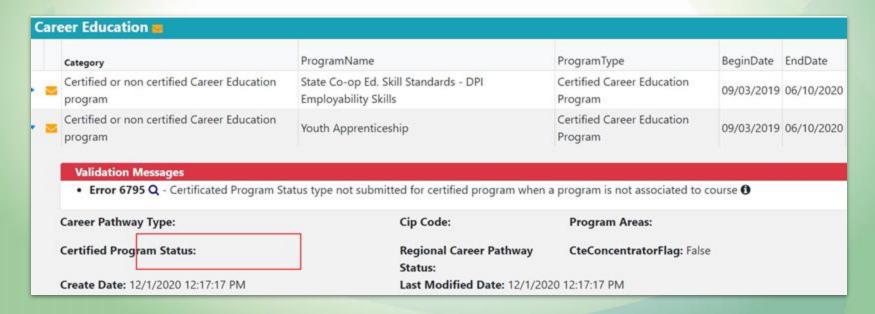
- Career Pathway Type is the career cluster for the Vocational/Career Tech concentrator career path.
- It's submitted with CTE program information for CTE concentrators in 11th and/or 12th grade within a chosen pathway.
- Schools may submit more than one Career Pathway Type for a CTE course, if applicable.
- This is submitted on course offerings.

Ros	ster									
	Term Descriptor	Session Begin Date	Session End Date	▼	Section Identifier	Local Course Code	Local Course Title	Sequence of Course	CTE Course	Course Code
•	1st Quarter	9/1/2021	11/5/2021		01	2022_400_YAAC	YA Architecture & Construction	1	true	4667
	Section Details									
	ClassroomIdent	ificationCode:			or Level: General or	Regular	AP/IB:			
	Class Periods:			Architecture and Construction			• Youth Appr Program	renticeship - Certified	d Career Educat	ion

Error 6752 throws when the submitted CTE course is missing a Career Pathway.

- Error Text: Certificated Program Status type not submitted for certified program when a program is not associated to course.
- How to Fix: Verify the student's enrollment in a certified program that is not tied to a course and the progress toward achieving that certificate.
 Select and submit the appropriate value for Certificated Program Status
 Type or associate the Program with a course to clear the error.

The error throws when the Certified Program Status field is null, and the Program is not associated with a course.



Submitting Certified Career Education Programs:

- For Certificated Program Status Type, the certification status for 'Certified Career Education Programs' which are not associated to courses should be submitted as part of the program association.
- For example, if a student is participating in a nursing certificate, but if this certificate program is not associated to a course in the student's schedule, then the certification status for the program should be submitted in this field.

Code	Short Description	Description
Α	Completed with Certificate	Student met the requirements of the certificated program and was or is to be awarded a certificate
В	Continuing	Student is continuing in the certificated program
С	Exited	Student has left the certificated program before completion
D	Completed without Certificate	Student completed program but did not meet the requirements for the certificate

Warning 6751

- Short Text: No Discipline records for this school in this school year.
- How to Fix: This warning displays if WISEdata cannot locate any Discipline data at all for your school in the current school year.
- Review the school year's data to see if there is Discipline data in your SIS that was not sent to WISEdata. If so, push the Discipline records to WISEdata, working with your SIS vendor as needed to accomplish this task.
- If your school did NOT have any Discipline Incidents and Behaviors that resulted in a removal action, then you do not need to take any action. Simply acknowledge the warning.
- Schools MUST acknowledge this warning, as doing so satisfies their requirement to submit the Gun Free School Act (GFSA) report to DPI each year.

- Warning Text: Zero Enrollments covering the Third Friday of September (TFS) for this school. No enrollments have been submitted from your school covering the Third Friday of September. Acknowledge the warning if there are no enrollments to report from the school. If reportable students exist, then submit enrollments to WISEdata.
- How to Fix: If this is accurate and there are no enrollments to report, acknowledge the warning. Otherwise, submit any reportable student enrollments to WISEdata.

- Warning Text: Zero students counted for October 1 Child Count of students with disabilities for this school. Several data elements are used to calculate October 1 Child Count Inclusion for a student, including Enrollment covers Oct 1, Age is between 3-21 on Oct 1, Count Date Receiving Services is Present or Absent, student assigned to a valid grade level for both the submitting school and FAPE Accountable school. Acknowledge the warning if there are zero students with disabilities eligible to be counted on October 1 Child Count of students with disabilities. If reportable students exist, then submit the necessary data to WISEdata.
- How to Fix: If no students with disabilities are eligible to be counted for the October 1 Child Count, acknowledge the warning. Otherwise, submit the necessary data for any eligible students.

Requested Errors and Warnings

• Short Text: Student demographics missing for an enrollment. Student data will not push to WISEdash if school level demographics are missing.

How to Fix: This error appears if a school submitting an enrollment for a student
doesn't also submit that student's demographic information. To clear the error, ensure
that your school also submits the student's demographics.

 Short Text: The School Food Service program association has not been submitted by the school.

• How to Fix: This error appears if you haven't submitted a Food Service program association for a student. Every student must have a School Food Service program association submitted for the school where they have their primary enrollment. Ensure that the student has a School Food Service program association in your Student Information System (SIS).

- Short Text: An ELP score from the immediately prior school year exists for the student but screener test results have been submitted.
- How to Fix: This error appears if the sLIPA Assessment is the current school year but the student has taken the ACCESS for ELLs assessment in the immediately prior school year. A student's current year ELP code should be based on the ACCESS for ELLs assessment score from the immediately prior school year, and the assessment year should reflect the prior school year. To fix this, adjust the student's sLIPA LIEP record to reflect the proper ELP code and assessment year.

EL Related Validations

Some common errors and warnings:

- Error 6379: ELP Code is missing. This field is required for all students.
- Warning 6781: The ELP Code of 7 indicates the student was never EL, but the student took the ACCESS for ELLs test in the immediately prior school year.
- Warning 6782: The Native Language is set to English when the student is not English Language Proficient (e.g., the student's ELP code is between 1 and 5). A Native Language other than English is expected.
- Error 6638: ELL Served is not expected for proficient students. ELL Served was provided, but ELP Code is '6', '7', or blank.

- Error Text: Invalid Educational Environment Setting based on student age and grade level for the effective period of the special education record. Educational Environment Setting codes are defined for two age groups: Preschool (Age 3 to 5 not in KG) and School age (Age 5 in KG to 21). If the child is age 5 and the grade is KG or higher, the school-age educational environment categories will be used. If the child is age 5 and the grade is K3, K4, or PK, the preschool educational environment categories will be used. If the child is age 3-4 then the preschool educational environment categories should be used. If the child is age 5 in KG -21 then the school age ed env categories should be used. To ensure accurate federal reporting, it is critical that the sSEPA that covers October 1 has a valid educational environment for the student age as of October 1.
- How to Fix: Submit the correct educational environment for the student, or correct the end date if it is incorrect or has not been submitted.

The error is thrown in the following (four) situations:

- 1) Student is age 3 or 4 on the sSEPA end date and the ed env code is submitted as school age, then you get the error. To fix the error change the education env code to preschool.
- 2) Student is age 5 on the sSEPA end date, grade level is < KG, and the ed env code is submitted as school age, then you get the error. To fix the error change the education env code to preschool.
- 3) Student is greater than or equal to age 5 on the sSEPA end date, grade level is > = KG, and the ed env code is submitted as preschool, then you get the error. To fix the error change the education env code to school age.

4) Student is age 5 on begin date and grade level < KG and age 6 on the end date. In this case, separate the sSEPA record for age 5 and age 6. On the sSEPA record where the student is age 5 on sSEPA end date and grade level is < KG and the correct education env code is preschool. An error will be thrown if any other ed env code is used. On the sSEPA record where the student is age 6 on sSEPA end date irrespective of grade level, the education env code is school-age

- **Error Text:** This 'Section' is associated to 'Zero' student Section Associations. Please submit student School Associations for the section if present or DPI recommends districts to clean up the section data.
- How to Fix: If you have students in the section, ensure they are linked with a student section association. If the section was available, but no students are taking the class during this term, remove/do not report the section to WISEdata.

Warning 7445: "Section with Students Exists but Staff Section Association is Missing"

• Long Text: The section and student section association are submitted from a school, but the staff section association record is missing for that section. To fix the error make sure the staff WISEid and Local Person ID are added in the WISEid App, and then submit the staff section. If the staff section association does not exist, then delete the section.

• NOTE for non-CTE Scenarios: When Warning 7445 is received because it is associated with a non-CTE course/staff member, this Warning can just be acknowledged because there are no state or federal reporting requirements that apply. However, in order to obtain Roster data that is as accurate as possible, DPI encourages all LEAs to resolve all Warnings and Errors to ensure the health of our state's longitudinal data quality.

How to Fix for non-CTE Courses: This warning also displays when there are students signed up for a course/section, but there is no staff member assigned to teach that course/section. To fix this for non-CTE courses:

- Make sure that a staff member is associated with the section which students are signed up for.
- Make sure that the staff member's WISEid and Local Person ID are correctly entered in the WISEid app.
- You may also need to delete the course/section in your SIS if:
- Students have signed up for a course/section that is not being taught (should not exist)
 for the current enrollment period, or
- Students have signed up for a course/section for which there is no staff section association (i.e., a course you planned on offering, but there is now no staff member available to teach that course)

NOTE for CTE Scenarios: Only a CTE-licensed teacher is allowed to teach a CTE course. For Career and Technical Ed courses the staff section association is conditionally required for CTE and College and Career Ready (CCR) reporting, both CTE and CCR data are required on state and federal reporting levels. As such, when Warning 7445 is received because it is associated with a CTE course/staff member, this Warning needs to be resolved, not just acknowledged.

How to Fix for CTE Courses / Staff Section Association: This warning displays when students are signed up for a course for which the staff section association is missing a CTE licensed staff section association. To fix this for CTE courses:

- Make sure that a CTE-licensed teacher is associated with the CTE course.
- If the teacher associated with the CTE course is not CTE-licensed
- Students should be enrolled in coursework with properly licensed CTE teachers. CTE licensure is required for Perkins grant funding.
- You should select a non-CTE Roster code.

- Warning Text: Student was identified as homeless in a previous district but is not reported as homeless in your district. A homeless program association was sent for this student from a prior district. Double check if the student is currently homeless or was homeless while enrolled in your district. If the student is/was homeless, update your SIS and send through a Student Homeless Program Association. If the student is not homeless, acknowledge the warning.
- How to Fix: Verify whether or not the student still meets the
 qualifications for homelessness. If yes, then submit a homeless program
 association for the student and the additional related elements for
 Primary Nighttime Residence and Unaccompanied Youth. If the student
 is no longer homeless, then acknowledge the warning.

- Warning Text: The first name OR last name OR suffix supplied to
 WISEdata does not match the equivalent data properties for this student in
 WISEid. Middle name is not considered for this rule. Review WISEid and
 your local SIS and make necessary corrections.
- How to Fix: Verify both the student's first name and last name, along with the name suffix. Check the values in WISEdata to see if it is the same as in WISEid and your SIS. Then modify your SIS record and/or WISEid, so they both match the WISEdata value and include the student's accurate name.

- This warning will throw when the first name or last name or suffix sent to WISEdata does not match any name for this student in WISEid.
- Middle name is not considered for this rule.
- Error should throw only for the agency or agencies that can edit the data.
- The correction can be made either on the WISEid side or the WISEdata side, whichever is appropriate.
- Sometimes it's okay to leave the warning!
 - Ex: Student's name changes in Dec. 2022, WISEid and WISEdata are updated for 2022-23, but 6396 throws in 2021-22
 - Ex: Student is no longer enrolled at your school, responsibility of name falls to current school to verify and report, acknowledge the warning

Wrap up

Sadly we were not able to cover all of the requested errors submitted.

If you still need assistance, please submit a help ticket

Helpful Resources

WISEdata Help: links to WISE help pages and useful resources

Data Elements: list of links to all WISEdata data elements and their descriptions, uses,

and codes

Knowledge Base Articles: useful articles on validations and other related topics

Info for Schools: basics of getting started with WISEid

Google+ Community: WISEdata community to view and post questions and comments

to fellow users

<u>Snapshot Preparation Guide</u>: helpful tools to better prepare you for a snapshot

WISE Events Calendar: View deadlines, trainings, webinars, etc.

E-Learnings

WISE Classroom E-Learnings

WISE User Basics

WISE Overview, WISE Security, Data Submission Process, Data Flow, Resources, *Certification Quiz

WISEid

WISEid Overview & Person Menu, WISEid File Tasks Menu, WISEid Reports *Certification Quiz

WISEdata

WISEdata Overview, WISEdata Exports, Validations, Roster, Career Education, Discipline, *Certification Quiz

WISEdata: Understanding Economically Disadvantaged Status Data Reporting

Economically Disadvantaged Status Data, Obtaining Economically Disadvantaged Status Data, Review in WISEdata Portal, Review in WISEdash for Districts, *Certification Quiz

Give Us Your Feedback

Wisedata Portal feedback icon in the lower right-hand corner to enter a new suggestion and/or vote on suggestions made by others.

Where to Get Help

DPI Customer Services Help Ticket:

https://dpi.wi.gov/wisedata/help/request

Any Questions?

