

WISEid and WISEstaff Release Notes 9/29/23

WISEstaff:

[WISEstaff] Aggregate Assignment Upload

On the "Upload Staff Data" page under WISEstaff - Manage Staff Data, Upload Staff Data:

- We have added an option for Aggregate Assignment Upload along with a template and "Tips for Uploading Aggregate Assignments."
- It has the same requirements as the Enter Aggregate Staff FTE page.

Tips for uploading aggregate assignments:

- Aggregate Assignments are only allowed for the following assignments:
 - 98-0857 Other Support Staff - Bus Driver - Special Education
 - 98-9067 Other Support Staff - Bus Driver
 - 98-9072 Other Support Staff - Plant Maintenance and Operation Personnel
 - 98-9073 Other Support Staff - Cafeteria Worker
 - Enter FTE totals for subcontracted staff when you are not able to obtain enough information to create WISEids and enter individual data.

NOTE: The equivalent of one FTE should be entered as "1" to indicate one FTE and not "100" to indicate 100% of an FTE.

- Example: If you have bus drivers whose combined contracted hours total 10,400, then your bus driver total FTE would be 5 (10,400 divided by 2080, which is the number of hours used to define one FTE).

More information can be found on the ["File Layouts and Templates" page](#).

[WISEstaff] FTE Summary Report by School

Changes have been made to the FTE Summary Report. The changes make the report more flexible for data inquiries by districts.

The "Position Classification" filter within this report is now simply labeled as, "Position."

Another feature was also added. Users can now "Add Columns to Report" to dynamically determine which columns they want to include in pivot table report:

- Hiring Agency
- Working Agency
- Working School
- Position

[WISEstaff] Exclude Additional License Statuses from License Data

Information about licenses which have been deleted by DPI has been removed from all locations in WISEstaff.

[WISEstaff] 53-0970 Interns Not Populating Grade Levels in Snapshot

We fixed a glitch in WISEstaff where Interns were not getting audited correctly because our snapshot process didn't populate the grades for the school in which the intern worked.

[WISEstaff] Update to the Staff Collection Checklist - Step 3: Help Content

The "Help" content for Step 3 on the WISEstaff Staff Collection Checklist has been updated to reflect the latest changes for that step in the auditing process.

WISEid:

[WISEid] AND [WISEstaff] File Download: Shows a Generic Date as the Transaction Date and No Transaction ID

We have fixed an issue with the WISEid Person Upload/Download and the WISEstaff Assignment Upload/Download was populating incorrect date /time information in the transaction ID. The correct date and time are now displaying in the Transaction ID.

[WISEid] Person Upload and Alert Email: Glitch Resolved

A recent file upload interrupted the 'Person Upload' file queue, and bypassed our alert system to let us know it was stuck. We have added this scenario into our alert system to prevent this glitch in the future.

[WISEid] Change Request: Most Recent Comments on Top

We reversed the sort on the "Change Request Comments" tab to place the most recent comments on top.

Thank you to the members who placed this recommendation on our Feedback site!

[WISEid] Undo Merge: Reset Person's Birth Info Back to Original

When the DPI Customer Services Team addresses a Help Ticket to "undo" a previous Merge Request, the birth fields are reverted back to what they were at the time of the merge.

[WISEid] Search, Create and Person Edit: Allow More Birth Date Formats

WISEid Person Search, Person Create and Person Edit functions will now automatically convert the date field type entry to mm/dd/yyyy - adding in the "forward slashes" for users so that all they have to enter is the digits, in the order of: mmddyyyy.