

Turn
and
Talk

A targeted assistance school wants to purchase adaptive software that adjusts the level of its content based on student responses. This software will only be used with students identified for Title I services.
Can it be paid for with Title I funds?

It depends. In order for this to be allowed in a TAS, the software must be part of a viable instructional program which includes support from a highly qualified teacher or paraprofessional.

Teachers • Title I teachers must be highly qualified at the time of hire. What are the qualifications • Title I teachers must hold a valid license in the content for staff area they are teaching. • Example: A teacher who holds an elementary license providing in regular education is qualified to teach in the core Title I academic areas (Language Arts, Mathematics, instructional Science, and Social Studies) in elementary grades. services?

What are the qualifications for staff providing Title I instructional services?

Teachers

• A 316 Reading License is required:

• If the individual teaches more than one class of reading per day;

• If the reading assignment is part of a Title I targeted assistance program; or

• If the reading assignment is part of a reading intervention program (not part of a self-contained classroom).

What are the qualifications for staff providing Title I instructional services?

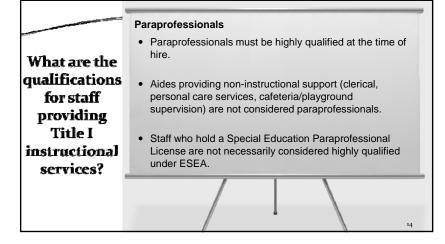
Teachers

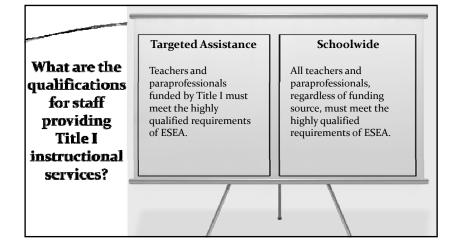
Teachers

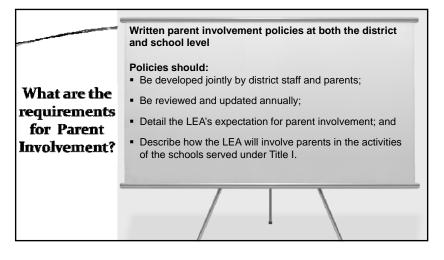
There is no separate elementary math license for math instruction or math coaching.

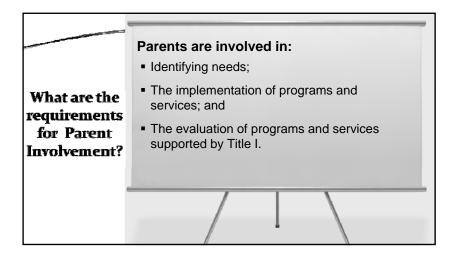
If the individual is teaching high school math or coaching high school math teachers, the individual must hold a math license (400) in order to be considered highly qualified.

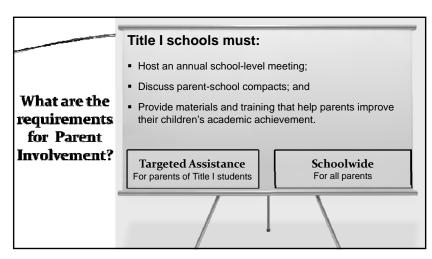
Paraprofessionals • Paraprofessionals provide instructional support services under the direct supervision of a highly qualified teacher. What are the qualifications · Paraprofessionals must hold a high school diploma and for staff Have completed two years of post-secondary education (48 credits) or providing · Have an associate's degree or Title I Have met a rigorous standard of quality and demonstrated knowledge of, and ability to assist in instruction in reading, instructional writing or mathematics, or reading, writing or math services? readiness.

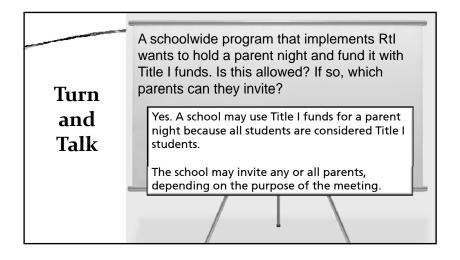


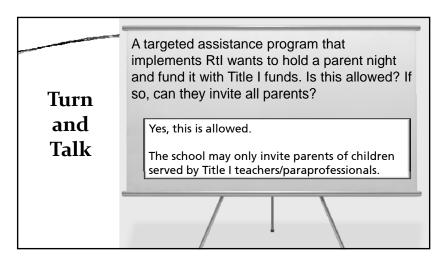








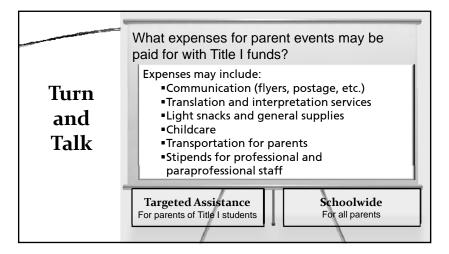


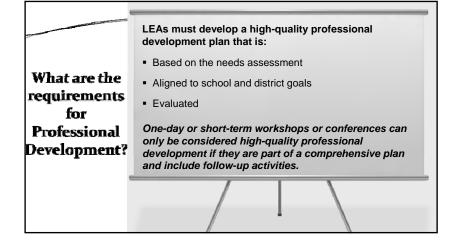


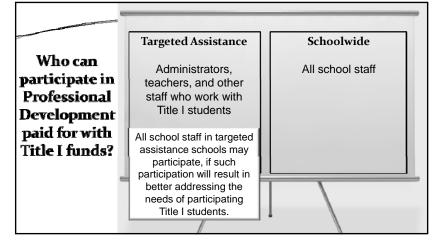
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Can a targeted assistance school use Title I funds to hold the same parent event two nights in a row. One event for parents of Title I students and the second event for parents of students not participating in Title I?

No. This would not be allowable, as the parents on the second night are not served by Title I.







What **Professional** Development activities can be paid for with Title I funds?

- Allowable professional development activities include:

 In-house trainings by outside experts or qualified, trained staff, and follow-up planning by teams of instructional staff
- Outside conferences and trainings, and follow-up
- planning by teams of instructional staff

 Mentoring and coaching programs by facilitators and/or teams
- Data analysis and technology training
- Parent engagement strategies
- Training in strategies to instruct limited English proficient children and children with special needs

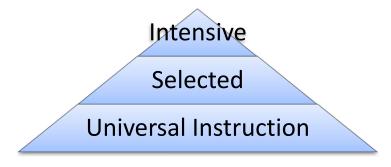


Scenario 1

Eagle Heights Elementary is a Title I schoolwide school and is implementing a Multi-level system of support system. In addition to core reading instruction, the school implements a schoolwide reading intervention block. During this time, all students will receive their appropriate level interventions.

Questions:

1. Who is highly qualified to provide intensive and selected reading interventions for *struggling* readers in this Title I Schoolwide school?



- 2. Does the school need to seek parents' permission to provide reading interventions for Multi-level system of support and/or Title I?
- 3. May the school use Title I funds to purchase the universal screener to determine the level of interventions to provide?



Scenario 1

Eagle Heights Elementary is a Title I schoolwide school and is implementing a Multi-level system of support system. In addition to core reading instruction, the school implements a schoolwide reading intervention block. During this time, all students will receive their appropriate level interventions.

Answers:

1. Who is highly qualified to provide intensive and selected reading interventions for *struggling* readers in this Title I Schoolwide school?

Intensive

Reading Specialist (17); Reading Teacher (316); Special Education Teacher (If addressed in IEP)

Selected

Reading Teacher (316);
Alternative Education Teacher (952); Paraprofessional supervised by a Reading Teacher (316) or Reading Specialist (17)

Universal Instruction

Intervention provided at this level is re-teaching of the core instruction.

Classroom teacher; paraprofessional; school counselor; classroom volunteer; school psychologist; etc.

- 2. Does the school need to seek parents' permission to provide reading interventions for multi-level system of support and/or Title I?
 - Schools shall inform parents that the school is a Title I schoolwide building and provide parents with school-parent compacts. Parental permission is not required for the school to implement a multi-level system of support system.
- 3. May the school use Title I funds to purchase the universal screener to determine the level of interventions to provide?

Yes, so long as the amount of local resources is not reduced as a result of federal funds.



Scenario 2

Hawk Ridge Elementary has a Title I targeted assistance program and is implementing an Multilevel system of support system. In addition to core reading instruction, the school implements a schoolwide reading intervention block. During this time all students will receive their appropriate level interventions.

Questions:

- 1. How does the school determine which students will receive Title I reading support?
- 2. Who is highly qualified to provide Title I reading interventions?
- 3. Does the school need to seek parents' permission to provide reading interventions for Multi-level system of support and/or Title I?
- 4. May the school use Title I funds to purchase the universal screener to determine which students to serve and the level of interventions to provide?



Scenario 2

Hawk Ridge Elementary has a Title I targeted assistance program and is implementing an Multilevel system of support system. In addition to core reading instruction, the school implements a schoolwide reading intervention block. During this time all students will receive their appropriate level interventions.

Answers:

- 1. How does the school determine which students will receive Title I reading support? The school needs to use multiple educationally related measures to determine Title I students and then rank order students according to their academic needs.
- 2. Who is highly qualified to provide Title I interventions?

Intensive

Reading Specialist (17); Reading Teacher (316); Special Education Teacher (If addressed in IEP)

Selected

Reading Teacher (316);
Alternative Education Teacher (952); Paraprofessional supervised by a Reading Teacher (316) or Reading Specialist (17)

Universal Instruction

Intervention provided at this level is re-teaching of the core instruction.

Classroom teacher; paraprofessional; school counselor; classroom volunteer; school psychologist; etc.

3. Does the school need to seek parents' permission to provide reading interventions for multi-level system of support and/or Title I?

Schools must provide parents with a Title I parent-school compact and parents may decline Title I services. Parental permission is not required for the school to implement a multi-level system of support system.

4. May the school use Title I funds to purchase the universal screener to determine which students to serve and the level of interventions to provide?

No, the school may not use Title I funds to purchase the universal screener because the school is a targeted assistance program and Title I funds may only be used for the targeted students.



Scenario 3

School Name	Grade Span	Poverty Percent	Title I Program
Gunderson Elementary	K – 5	40.32%	Schoolwide
Collins Elementary	K – 5	38.05%	Targeted Assistance
Sunset Elementary	K – 5	29.85%	Targeted Assistance
Sunrise Elementary	K – 5	29.11%	Targeted Assistance
Gully Middle	6-8	34.57%	Not Served
Silver Lake Middle	6 – 8	32.77%	Not Served
Pauquette High	9 – 12	28.14%	Not Served

All schools implement a multi-level system of support and each elementary school is planning to host a family literacy night.

Sunset and Sunrise Elementary Schools are using local funds to support family literacy nights. Gunderson and Collins Elementary Schools want to use Title I funds to support their family literacy nights.

Questions:

- 1. Is Gunderson Elementary School allowed to use Title I funds for their family literacy night? If so, can they invite all parents?
- 2. Is Collins Elementary School allowed to use Title I funds for their family literacy night? If so, can they invite all parents?
- 3. Which parents can Sunrise and Sunset Elementary Schools invite to their family literacy nights?



Scenario 3

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All schools implement a multi-level system of support and each elementary school is planning to host a family literacy night.

Sunset and Sunrise Elementary Schools are using local funds to support family literacy nights. Gunderson and Collins Elementary Schools want to use Title I funds to support their family literacy nights.

Answers:

1. Is Gunderson Elementary School allowed to use Title I funds for their family literacy night? If so, can they invite all parents?

Yes, Gunderson Elementary may use Title I funds to host this parent night so long as the district is not reducing Gunderson Elementary's share of local funds.

All students are considered Title I students so the school may invite all parents to the family literacy night.

It is also appropriate to ask, "How do you ensure that Gunderson Elementary is allocated their fair share of state/local funds?"

2. Is Collins Elementary School allowed to use Title I funds for their family literacy night? If so, can they invite all parents?

Collins Elementary School may use Title I funds for Title I Parent Involvement meetings such as a family literacy night but only parents of Title I students are allowed to attend.

3. Which parents can Sunrise and Sunset Elementary Schools invite to their family literacy nights?

The schools may invite all parents to the family literacy night.

Title I Schoolwide Program Overview

The purpose of this Schoolwide Program Resource is to support districts in using their Title I, Part A funds effectively.

Title I funds in a Schoolwide school must be used to improve the academic achievement of all students while addressing the needs of the lowest performing students. A Title I school is eligible to become a Title I Schoolwide Program when the poverty level, (determined by free and reduced meal counts, Aid for Dependent Children [AFDC], census, or Medicaid) is at or above 40%. Before a school can be identified as a Schoolwide program, they must spend a year developing a needs assessment around ten components, which guides the school's program strategies.

All staff in a Schoolwide School must be highly qualified. Staff paid with Title I funds are free to work with all students in the building. A Schoolwide school must annually develop a Schoolwide plan and evaluate the impact of services on student achievement. The planning process must involve all staff, parents and community members in the implementation and evaluation of the Title I Schoolwide program. Districts with private schools must consult with private school representatives before making final determinations about the use of Title I funds.

Included in this resource are examples of Title I, Part A Schoolwide Program strategies, as well as potential advantages and considerations for each strategy. During the needs assessment process, consider these strategies as well as others for the development of the Title I, Part A program plan.

SCHOOLWIDE STRUCTURES/SYSTEMS			
Strategy	Advantages	Considerations	
Enhance the comprehensive schoolwide needs assessment and annual evaluation	 Builds opportunity for staff to reflect on strengths and gaps Provides a comprehensive picture of school and priority areas Considers additional data beyond standardized tests Can become a catalyst for dialogue among all staff about future directions 	 May recognize the need to build systematic formative data collection strategies Ensure that the results are discussed and acted on by staff by having principal ownership and leadership May need release time for staff to build relationships Importance of establishing a trusting environment in which to discuss areas of improvement May require outside facilitator, such as CESA coordinator Involve parents 	
2. Restructure instructional delivery model to implement <i>literacy and/or mathematics learning blocks</i>	 Focused and extended opportunity for student learning More opportunity to build in differentiation (varied activities and groupings) and interventions May result in new collaborative teaching teams with shared planning time 	 Requires on-going professional development to ensure effective use of time Consider importance of whole staff having ownership in the model Provide outreach to parents and families to understand the benefits of this strategy 	
3. Develop a balanced assessment system that incorporates formative, benchmark, and summative assessments 4. Fund more Title I eligible schools or expand funding in current Title I schools	 Provides a more complete picture of student learning needs Can help teachers design instruction Brings teachers together to collaborate and allows consistency to instructional program Provides opportunity to serve more students requiring additional assistance Can build on existing model 	 May require professional development to build assessment literacy Need to provide time for teachers to work together to develop assessments Consider designing pilot assessments Remember that per pupil allocations must be equal or higher in high poverty schools Consider sustainability 	
5. Design a schoolwide tutoring/mentoring program across all grades	 Connect tutor with specific needs of student through classroom teacher Builds positive relationships with community members Builds positive relationships with students 	 Design tutoring opportunity that meets the specific needs of students May require coordinator to implement effectively 	

IN THE CLASSROOM		
Strategy	Advantages	Considerations
1. Employ highly qualified teachers who will work collaboratively across grade levels e.g., coaches, instructional resource teachers	 Impacts directly the quality of the teaching and learning of students Can provide more consistency and communication across classrooms serving students who require additional assistance Models best practice and feedback to teacher 	 Requires on-going professional development in the content areas, as well as effective coaching strategies Depends upon the availability of experienced staff to become coaches
2. Provide additional interventions and strategies to students who require additional assistance	Greater support to learners Increases opportunities for early intervention	 Must be aligned to the instructional program Design strategies and interventions and secure materials that provide support Need to provide professional development to staff to effectively use teaching strategies Research successful programs based on data that positively impact student achievement Create a system for monitoring and recording student interventions, e.g. Student Interventions Monitoring System (SIMS)

STAFFING			
Strategy	Advantages	Considerations	
1. Reduce <i>the pupil/teacher ratio</i> to improve instruction	 Create a learning environment that supports individual students with more consistency Ability to ensure that students have the skills they need to be successful 	 Must examine sustainability Need to determine what kind of support teachers need to provide instruction that takes advantage of the pupil/teacher ratio Must identify through current schoolwide needs assessment that this is an appropriate strategy for improving student achievement 	
2. Employ additional highly qualified <i>paraprofessional staff</i>	 Can provide supplemental instructional reading assistance for students to have skills to be successful Focused support can yield accelerated results 	 Depends upon availability of highly qualified staff May need on-going professional development Needs to work under supervision of a highly qualified classroom teacher 	
3. Employ additional highly-qualified <i>teachers</i> to provide supplemental support to <i>intervention</i> (Rtl) initiatives	Increases opportunities for learning	 Must ensure that teachers deliver educational supplemental services over and above the core instruction Access to core academic instruction for students should never be limited by any Rtl initiatives Provides additional support on needs of students Build on programming that may be already in place Use highly qualified staff 	

BEYOND THE SCHOOL DAY/YEAR		
Strategy	Advantages	Considerations
Design or expand a four-year old kindergarten experience	 Provide students with the skills they need to be successful in an instructional setting Supports high needs students Increases school readiness 	 Align preschool experience with elementary school program Examine sustainability possibilities Consider developing a 4K community-based approach with collaborative partners
2. Design or build upon after school or extended day programming	 Assists students with academics and/or homework Connects students with school in a different setting and with different educators Design of program can meet individual needs of students 	 Requires highly qualified teacher(s) May need to hire different staff from those who interact with students throughout the day Requires transportation arrangements and costs Ensure connection to classroom instruction
3. Design and implement a summer school program	 Provides on-going learning opportunities and academic support to struggling students Addresses summer learning loss Aligns well to academic program in school Provides transportation to get students to school 	 Depends upon availability of highly qualified teachers Examine cost and sustainability Design a quality program that addresses specific academic needs Design a district-wide plan and determine criteria for participation Use high quality instructional practices

FAMILIES/COMMUNITY		
Strategy	Advantages	Considerations
1. Provide on-going opportunities (including resources) to parents that focus on reading and math support	 Helps families interact with their students in these areas Provides ways for families to get to know each other over time 	 Need to design plan to get diverse group of families attending Provide additional support to get parents/caregivers there, i.e., transportation, childcare, food, time of day, translators
2. Create a parent liaison and/or parent coordinators	 Can focus on working with parents to support students' academic achievement Learning from parents about how to support students Build positive relationships between school and family 	 Need to define parent liaison role clearly Examine sustainability Work closely with whole staff to communicate learning activities, parent activities and shared responsibilities, e.g. translations, communications Consider appropriate methods to reach homeless families
3. Increase community involvement in activities that increase student learning	 Determine academic service learning opportunities in the community Look for ways the community spotlights reading/math e.g. occupations, technology 	 Recruit collaborative partnerships in the community May need coordinator Look for ways students can see themselves achieving and volunteering in the community that require academics

PROFESSIONAL DEVELOPMENT		
Strategy	Advantages	Considerations
Design a comprehensive professional development plan focused on identified areas of need	 Communicates a focused vision that addresses identified gaps Allows staff to design different strategies that fit the context of the school and students Builds on practices that sustain the initiatives Involves all stakeholders 	 Need staff to oversee and coordinate initiatives Must evaluate effectiveness of professional development initiatives Funds may be used for consultants, released time for collaboration, whole staff learning time and study groups.
2. Create opportunities for staff collaboration that focus on improving the quality of the teaching and learning in all classrooms	 Can creatively look at how to use resources, i.e., rotating subs, extended day, late start, etc. to create time for teachers to work together Build consistency across all classrooms with a focus on student achievement Fosters greater alignment within and across grade levels and subjects. 	 Coordinate resources to ensure that all staff are involved May need to address some collective bargaining agreement issues Important for families and community to understand why teachers are doing this work, especially if outside the classroom
MATERIALS/RESOURCES		
Strategy	Advantages	Considerations
1. Purchase additional supplemental materials, supplies and software to enhance instruction	 Must provide different and effective learning strategies Helps teachers become more proficient with use of technology that supports student learning 	 Consider how these materials and purchases will enhance the current needs assessment Must build in professional development support for teachers Build into budget the opportunity to visit schools that are successfully using the strategies and technology

Steps to Developing a Title I Schoolwide Program

Start by gathering a planning committee of all stakeholders to lead the planning process. This group should establish a shared vision of what their reformed school will look like in terms of student success. Schools then begin creating a school profile that identifies the gaps between the current status of the school and its vision of where it wants to be. The comprehensive needs assessment identifies specific areas of need for all populations of students in the school. This schoolwide planning process is outlined below:

1. Create a School Profile

- Gather existing information that will inform the committee about current:
- Student needs
- Curriculum and Instruction
- Professional Development
- Family and Community Involvement
- School Context and Organization
- Identify Data Sources that informs about the five focus areas above:
- Gather relevant quantitative data such as student achievement results, enrollment counts, demographic statistics, etc.
- Gather (or create and execute) relevant qualitative data such as surveys and interviews to determine attitudes and perceptions of the school
- Summarize the data, draw conclusions, and identify schoolwide priorities
- Share information with key stakeholders

2. Write the Plan

- Work to develop priority needs (usually no more than three per year) based on the data and write primary goals for the Schoolwide Plan, e.g., "80 percent of our students will be successful in the regular classroom as measured by local assessments."
- Transform the goal into a specific objective, e.g., "We will identify and implement K-6 grade level benchmarks for reading."
- Indicate the required Schoolwide components that will be addressed by this objective.
- Determine how the school will accomplish the objective(s) through effective strategies:
- Identify the specific tasks that need to be done
- Identify what resources will be needed for each task

- Identify a start date and end date for each task
- Identify who will be responsible for each task and how it will be funded
- Identify what evidence will be used to evaluate each task

Adapted from CESA 10 Title I Schoolwide Planning

3. Evaluate the Plan

 A schoolwide review team will annually meet to look at data and determine if the plan is being implemented as intended, if student achievement is increasing, and provide recommendations for the future of the schoolwide program.

4. Submit Form PI-9551 to the Wisconsin Department of Public Instruction (DPI) for final approval and start implementation

 Planning for a Schoolwide program shall be developed during a one-year period, unless it is determined that less time is needed to develop and implement the Schoolwide program. For more information, check the DPI Title I Schoolwide website and contact the Title I Consultant for your district: dpi.wi.gov/titleone/aspx/t1consultants.aspx.

Resources on Schoolwide Programs

Title I Schoolwide *dpi.wi.gov/titleone/ schoolwide.html*

Designing Schoolwide Programs - Non-Regulatory Guidance ed.gov/policy/elsec/guid/designingswpguid.doc

What Works Clearinghouse whatworks.ed.gov/

or more information contact

Marcia Meyers

Title I and School Support
Wisconsin Department of Public Instruction
P.O. Box 7841, Madison, WI 53707-7841
608-266-3608
marcia.meyers@dpi.wi.gov
http://dpi.wi.gov/titleone/index.html
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Title I Schoolwide Program

WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION TONY EVERS, PhD, STATE SUPERINTENDENT



EFFECTIVE TITLE I SCHOOLWIDE PROGRAMS SHARE COMMON CHARACTERISTICS:

- A CLEAR FOCUS
- HIGH EXPECTATIONS FOR STUDENTS AND STAFF
- AN ENVIRONMENT FOCUSED ON LEARNING
- STRONG LEADERSHIP
- CURRICULUM, INSTRUCTION, AND ASSESSMENTS ALIGNED WITH STANDARDS
- HIGH-QUALITY PROFESSIONAL DEVELOPMENT
- A COLLABORATIVE SPIRIT AND COLLABORATIVE STRUCTURES
- MEANINGFUL PARENTAL INVOLVEMENT
- A COMMITMENT TO CONTINUOUS REVIEW AND IMPROVEMENT



Title I at work for you!

A Title I Schoolwide program is a comprehensive reform strategy design to upgrade the entire educational program in a Title I school with 40 percent poverty or more. It allows the school to address the educational needs of all children so every student achieves high levels of academic proficiency.

Schoolwide programs allow staff in schools to redesign their entire educational program to serve all students. The emphasis in Schoolwide program schools is on serving all students, improving all structures that support student learning, and combining all resources, as allowed, to achieve a common goal.

"The world we have created is a product of our thinking. It cannot be changed without changing our thinking."

-Albert Einstein

Developing and implementing a high-quality Schoolwide program is a systemic, effective strategy for increasing the academic achievement of all students. A Schoolwide program will maintain the fundamental Title I principles including accountability and reporting of academic results, reform rooted in research-based practices, and school and community engagement and collaboration in the operation of the school.

Guidance for Schoolwide Plans

A Schoolwide program's purpose is to generate high levels of academic achievement in core subject areas for all students, especially those students most in need. In Schoolwide programming, a comprehensive plan provides a blueprint for all core operations in the Schoolwide program. This plan brings focus and coherence to activities and helps ensure unity of purpose, alignment, and clear accountability.

Title I Schoolwide Comprehensive Plans must include the following components (components also listed in section 3.1 of the "Title I Schoolwide Programs Assurances and Narrative," form PI-9551):

- a. A comprehensive needs assessment that identifies the school's strengths and challenges in key areas that affect student achievement.
- b. Schoolwide reform strategies aligned with the needs assesment, designed to improve instruction throughout the school, based on scientifically-based research, strengthening core academic programs, increasing amount and quality of learning time (such as extended school year, before and after school, and summer school programs and opportunities) and enriched and accelerated curriculum to meet the learning needs of all students.
- c. Instruction by highly qualified teachers so that all students have the opportunity to be taught by teachers who know their subject matter and are skilled in teaching it.
- d. High-quality and on-going professional development for teachers, principals, paraprofessionals, and others to sustain the challenge of meeting student achievement.
- e. Strategies to attract high-quality and highly qualified teachers to high-needs schools.
- f. Strategies to increase parental involvement, especially in helping their children do well in school.
- g. Plans for assisting preschool students in the successful transition from early childhood programs to local elementary Schoolwide programs

- with an emphasis on creating a coherent and seamless educational program for at-risk students.
- h. Measures to include teachers in decisions regarding the use of academic assessments in order to improve the achievement of individual students and the overall instructional program. Teachers need to use multiple assessment measures and know how to use assessment results to improve instruction.
- i. Timely, effective assistance and interventions for all students having difficulty meeting the proficient and advanced levels of academic performance.
- j. Coordination and integration of Federal, State, and local services and programs with the aim of upgrading the entire program and helping all students reach proficient and advanced levels of achievement.



THREE CORE ELEMENTS OF A SCHOOLWIDE PROGRAM

I. CONDUCT A COMPRENSIVE NEEDS ASSESSMENT THAT:

- Is completed by a Schoolwide Planning Team which includes teachers, principals, other staff, parents, and other community members.
- Clarifies the vision for reform.
- Creates the school profile.
- Identifies the data sources.
- Analyzes the data.

II. DEVELOP A COMPREHENSIVE SCHOOLWIDE PLAN THAT:

- Addresses the ten components (a-j) listed to the left.
- Identifies needs, top priorities, and effective strategies.
- Sets measurable goals.
- Is written down with access for all stakeholders, and includes a timeline of activities.

III. CONDUCT AN ANNUAL EVALUATION OF THE SCHOOLWIDE PLAN THAT:

- Is completed by a review team that includes internal and external individuals.
- Uses data to determine if the program is being implemented as intended and if student achievement increased to the desired level (particularly for the lowest achieving students).
- Reports out their results and recommendations for the future of the schoolwide plan to key stakeholders.
- The schoolwide team utilizes the above information and stakeholder comments to incorporate selected recommendations into the existing schoolwide plan.

Title I Schoolwide Program Brochure.indd 2