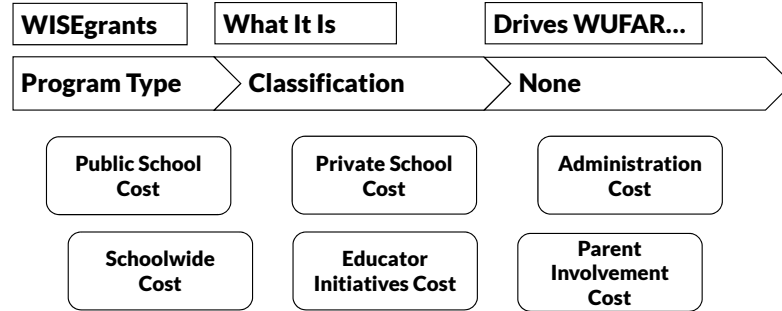


WUFAR 201

Wisconsin Uniform Financial Accounting Requirements



WISEgrants Terminology - Program Type

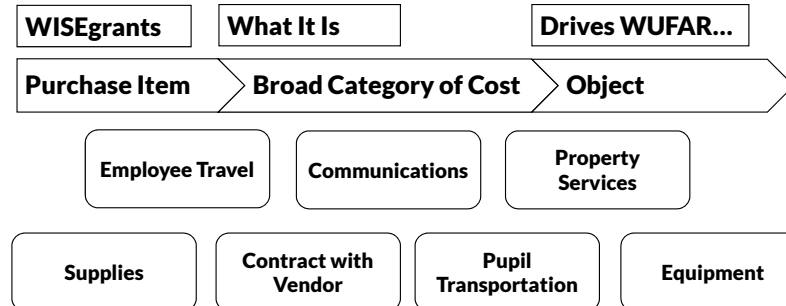


WUFAR & WISEgrants

- Reporting system that can also be used as an accounting system.
- Not required accounting, but required for reporting and claims to DPI.
- Always used for the State Budget and LEA Annual Reports.
- Single web-based portal for federal grants administered by DPI.
- Creates consistency in federal grant accounting across DPI programs.
- Utilizes WUFAR as the foundation for budgets and claims.

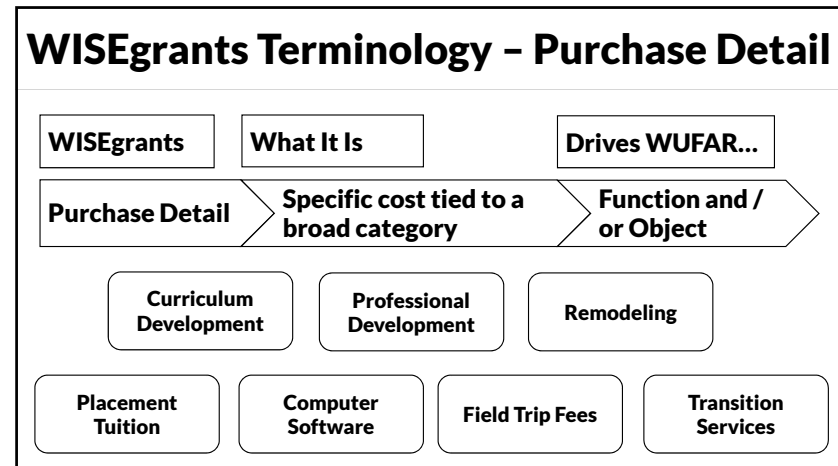
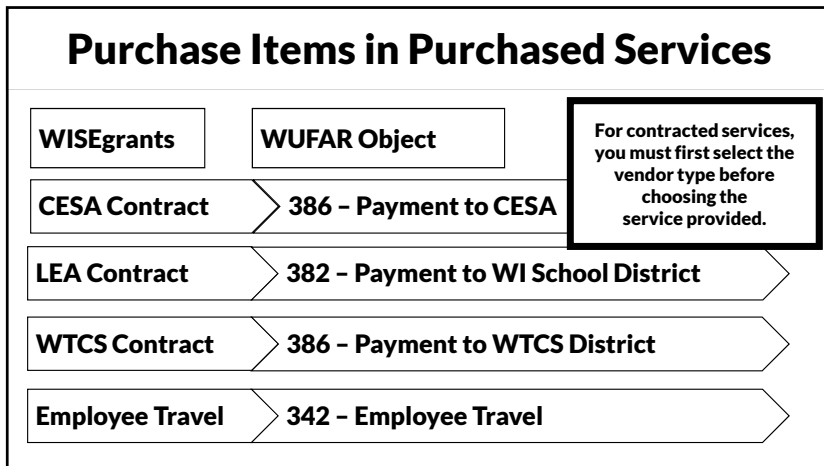
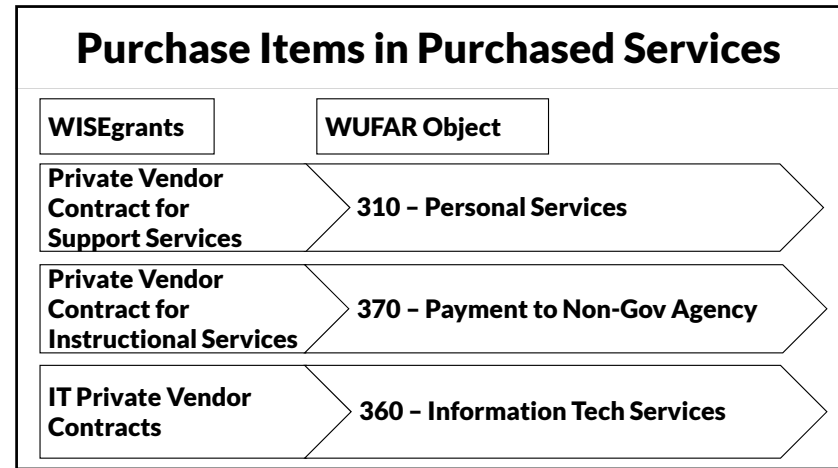


WISEgrants Terminology - Purchase Item



430 Instructional Media	
431	Audiovisual
432	Library Books
433	Newspapers
434	Periodicals
435	Computer Software Programs
436	Computers purchased with Common School Fund Aid
438	Microfilm
439	Other Media
440 Non-Capital Equipment	
443	Containers
444	Furnishings
445	Measuring Devices
447	Service Agreements for Technology Related Hardware
446	Tools & Implements
449	Other Non-Capital Equipment
450 Resale Items	
460 Equipment Components	
470 Textbooks & Workbooks	
471	Textbooks
472	Workbooks
473	Sheet Music

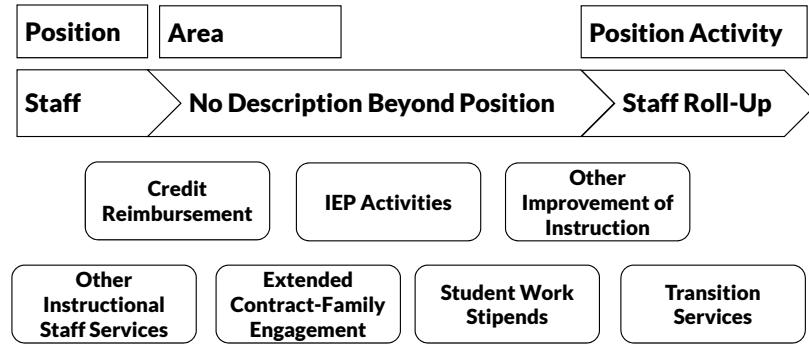
The Purchase Item choices are copied from the WUFAR manual



Purchase Detail Driving Function / Object

Purchase Item	Purchase Detail	Function	Object
Property Services	Remodeling	255300	320
Communication	Postage	XXXXXX	353
CESA Contract	Curriculum Devlp.	221200	386
Supplies	Food	XXXXXX	415

WISEgrants "Staff" Position



WISEgrants Personnel Section

- Each budget item requires a "Position" and "Area"
 - ❖ Matches the position and area available in WISEstaff.
 - ❖ License validation is built into WISEgrants for certain full- or part-time positions.
- Each budget item requires a "Position Activity"
 - ❖ "Standard (Default)" means full-time or part-time and may require a license number or a staff name. If a license number or name is required, only one individual's salary and benefits should be included in the budget entry.



WISEgrants Personnel Screenshot

Program Type: Public School

Position: Other Support Staff

Area: Clerical/Support Staff - Special Education

Position Activity: Standard (Default)

Function: 223300 - Special Education Supervision & Coordination

Salary: \$0.00

General Ledger Account:

Staff Name or Detailed Description:

Object: 200 - Employee Benefits

Benefits:

Repeat Combo

The salary field is always tied to Object 100, although not displayed

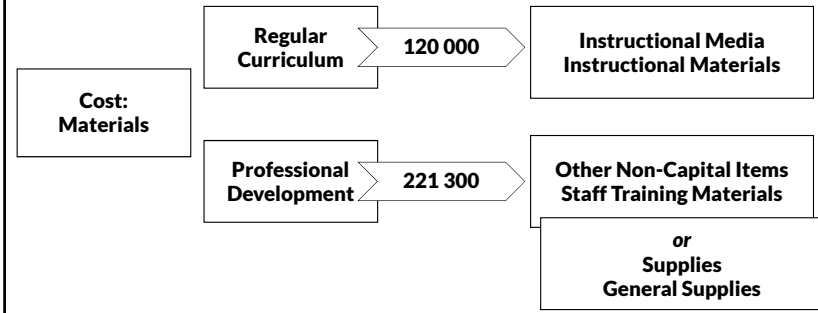
If this field has a red arrow, it means that an individual staff name is required

Instructional or Non-Instructional

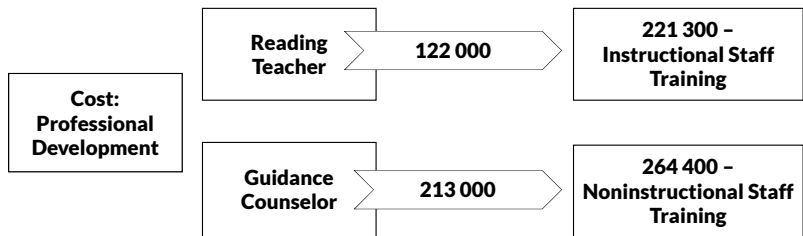
- Functions that begin with 1 are “instructional”
 - ❖ Functions tied to teachers
 - ❖ 122 000 – English Language; 158 000 – Cross Categorical
- Functions that begin with 2 are “non-instructional”
 - ❖ Functions tied to pupil- and related services staff
 - ❖ 212 000 – School Social Worker; 215 000 – School Psychologist; 211 000 – Dean of Students; 218 200 – Physical Therapist



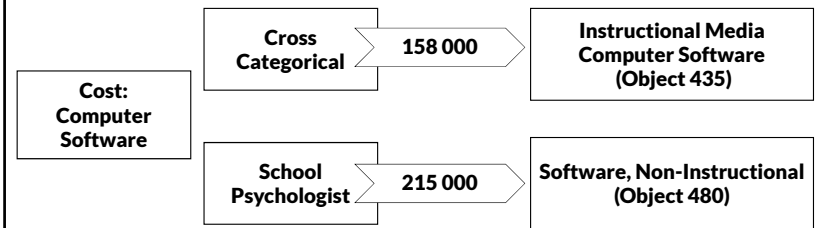
Instructional and Non-Instructional



Instructional or Non-Instructional



Instructional and Non-Instructional



Different Non-Capital Objects

Items given out, consumed, or disposable	Supplies	410	XXXXXX
Materials related to Instruction	Instructional Media	430	1XXXXX
Computer Software for Instruction	Instructional Media	435	1XXXXX
Textbooks & Workbooks	Textbooks/Workbooks	470	1XXXXX
Other Computer Software	Software, Non-Instructional	480	2XXXXX
Periodicals / Prof. Library	Other Non-Capital Items	490	XXXXXX

Purchasing Instruction

Instruction purchased from a CESA (386), LEA (382), or Private Vendor (370)	Elem. - All Subjects	110 000	431 000 - General Contracted Instruction
	Mathematics	124 000	
	English Language	122 000	
	Speech / Language	156 600	436 000 - Special Education Contracted Instruction
	Orientation & Mobility	156 700	
	Educational Interpreter	156 100	

Purchasing from a CESA

- Unless the item is a non-capital or capital object, the cost will be associated with the purchase item "CESA Contract"

- ❖ Maintenance of Special Education Equipment
- ❖ Library Media
- ❖ Information Technology Services

Supplies, Software or Instructional Materials purchased through a CESA must be coded as non-capital objects and not as CESA contracts



Professional Development

Salary / Benefit Functions for Staff Attending Training During Regular Work Schedule	Teacher	110 000	110 000
	Social Worker	212 000	212 000
	Special Ed Director	223 300	223 300
Salary / Benefit Functions for Staff Attending Training Outside of Regular Schedule	Teacher	110 000	221 300
	Social Worker	212 000	264 400
	Paraprofessional	159 100	221 300

Professional Development

Employee Travel - Mileage, Lodging, Meals	Teacher	158 000	221 300
	Physical Therapist	218 200	264 400
	School Nurse	214 000	264 400
Substitute Costs	Professional Devl.	159 200	221 300
	Sick Leave	159 200	159 200
	Maternity Leave	110 000	110 000

Professional Development

- Conference or workshop registration costs are always a purchased service with a function 221300 or 264400.
 - ❖ Object is based on who is providing the training - CESA, Private Vendor, etc.
- Object 900 - "Dues and Fees" - is never used for conference or workshop registration costs.

